

**Court of Appeals of Georgia  
Strategic Planning Meeting  
7:00 p.m. Thursday, July 21, 2005  
Agenda/Outline of Script  
20 Minutes**

I. Welcome and Introduction  
Chief Judge John H. Ruffin ..... 3 Min.

II. Purpose of the Current Planning Meeting  
Jan Kelley ..... 4 Min.

Why Are We Doing This?

1. Cooperation with Governor & Legislature - Process for Other State Agencies  
See Tab Titled Strategic Framework, Behind Tab Titled Thursday for Materials  
Strategic Plan Framework and Sample Priorities Chart

*Requirement of Strategic Plan and Link to Governor's State Goals*

2. Continued Good Public Relations with Media and Legislature

a. *Recent Press about Judiciary Branch and Budget*

b. *Legislative Cuts to Judicial Budget 2006*

3. Need for Long Range Plan to Address Expected Changes in Facilities and Technology

a. *Document Court's Needs to Maintain And/or Improve Efficiency and Effectiveness.*

b. *Good Time to Prepare Governor & Legislature for Budgetary Needs For Space and Technology over the next Few Years.*

III. Previous Planning Session of Court 2000  
Bill Martin ..... 3 Min.

1. What Did We Accomplish?

a. *Development of a Mission and Vision Statement for the Whole Court*

b. *Initial Discussion of Priorities for the Court as a Whole*

See Tab Titled 2000 Priorities

2000 Strategic Planning Session Priorities 2000

2. What Was Not Accomplished?

*Development of Priorities into Clear Objectives and Specific Desired Accomplishments/ Outcomes that can be Related to Budget Process*

IV. What Do We Need to Do Now?

Bill Martin and John Ruggeri ..... 6 Min.

Refine and Update Goals and Objectives for next Few Years in Light of Current Trends and Changes in Environment from Original Planning Session in 2000.

*Description of Changes in the Environment Current Trends including Technologies (Information from environmental scan and recent technology changes.)*

V. Outline of Presentation for Friday, July 22, 2005

Jan Kelley ..... 3 Min.

1. Review of Suggested Goals and Objectives derived from 2000 Priorities and Define Expected Outcomes.

2. Link Goals to Governor's State Priorities

3. Adoption, Modification, or Rejection of Strategic Plan

4. Identification of Time Frames for Accomplishing Objectives

VII. Announcement of Time and Location of Friday Meeting

Chief Judge John H. Ruffin, Jr ..... 1 Min.

Adjournment

**Court of Appeals of Georgia**  
**Strategic Planning Meeting**  
**9:00 a.m. Friday, July 22, 2005**  
**Agenda**

- I. Welcome and Introduction .....Chief Judge John Ruffin
  
- II. Quick Review of Vision and Mission Adopted 2000 (Tabs Vision & Mission).....  
.....Chief Judge John Ruffin
  
- III. Core Business, Business Values and Summary of Environmental Factors Which  
Affect Strategic Plan ( Tabs Core Business/Values & Factors)..... Bill Martin
  
- IV. Four Goals to Achieve Mission and Vision Organized under Two Broad Areas -  
Organizational Goals and Public Service Goals (Tab Goals).....  
.....Jan Kelley, Bill Martin
  
- IV. Discussion of Objectives Under Each Goal and Time Frame for Achievement  
  
Goal 1: Internal Court Structure (Tab Goal 1).....Bill Martin and Jan Kelley
  
- BREAK 15 Min.
  
- Goal 2: Case Processing (Tab Goal 2).....Bill Martin and John Ruggeri
- Goal 3: Public Information Tab Goal 3).....Holly Sparrow and John Ruggeri
- Goal 4: Opinion Writing (Tab Goal 4)..... Bill Martin and Jan Kelley
  
- V. Success and Inhibiting Factors (Tab Success)..... Bill Martin
  
- BREAK 15 Min.
  
- VI. Linkage of Goals to Governor's Plan (Tab Strategic Link)..... Jan Kelley

- VII. Recap of One-Two Year Objectives/Outcomes ..... Holly Sparrow
- VIII. Adoption of Plan.....Chief Judge John Ruffin
- VIII. Wrap Up and Adjournment..... Chief Judge John Ruffin