

Policy on the Hiring of Staff Attorneys, Screening Central Staff Attorneys and Floating Staff Attorneys

It is recognized that continuity, harmony and efficiency of a judge's office has a direct bearing on the composition of that office, especially as it relates to its staff attorneys. In that regard, the Court wishes to adopt this policy or protocol in dealing with how staff attorneys transfer from one office to another or from a judge's office to Central Staff or from Central Staff to a judge's office.

- I. No judge on this Court shall communicate with another judge's staff attorney for purposes of employing the other judge's staff attorney without first requesting of the judge to communicate with his/her staff attorney about employment in the judge's office.
- II. No staff attorney shall enter into a communication with another judge's office concerning employment with that other judge's office unless he/she has informed the judge for whom that staff attorney currently works and has been given permission by that staff attorney's judge to communicate with the other judge regarding employment with the other judge's office.
- III. Should a staff attorney resign his/her position with this Court, that staff attorney may not be re-employed by this Court for a period of one year after the staff attorney resigns, except the staff attorney may go back to his/her previous judge's office, should that judge's office accept the staff attorney.
- IV. No staff attorney on this Court shall seek employment as a Central Staff screening nor floating attorney until such time as the staff attorney has received permission from his/her judge to apply for a job as a Central Staff screening or floating attorney.
- V. No Central Staff screening nor floating attorney who has come from the office of a judge on this Court, may go to another judge's office until at least six months after the transfer from the judge's office to Central Staff, unless, the opening in the other judge's office is occasioned by a retirement which was not known until after the transfer of the staff attorney to Central Staff; the resignation of the staff attorney which was not known until after the transfer of the Central Staff attorney; the death or serious accident or injury requiring extended convalescence to the judge's staff attorney or a member of the judge's staff attorney's family.
- VI. Nothing in this policy shall impede the transfer of a staff attorney on this Court to the Supreme Court or the Supreme Court to this Court, however, a staff attorney should advise his/her judge of any communications with the Supreme Court about possible employment on that Court.