



01/08

Court of Appeals

Memorandum

To: Bill Martin

From: Judge Phipps *HEP*

Subject: Request for Floating Administrative Assistant

Date: December 20, 2007

Please assign a floating administrative assistant to my office on Thursday, January 17 and Friday, January 18, 2008. Debbie Zimmerman will be on leave on those two days.

Thank you very much.

*Crystal - Please report to
Judge Phipps' office Jan 17 & 18, 2008.
Thank you.
Bill*