

COURT OF APPEALS OF GEORGIA
SEPTEMBER ADMINISTRATIVE BANC MEETING

Tuesday, September 19, 2006
10:30 a.m.
Third Floor Conference Room

AGENDA

- ✓ I. CALL TO ORDER
- ✓ II. ASCERTAINMENT OF QUORUM
- III. APPROVAL OF PREVIOUS MINUTES
- IV. OLD BUSINESS
 - ✓ 1. Special Concerns for FY 2007 Supplemental
 - ✓ Budget Request and FY 2008 Budget Jan Kelley
 - ✓ 2. Employee Raises Jan Kelley
 - ✓ 3. Space Report Jan Kelley
 - A. Status of Renovations
 - (1) Clerk's Office
 - (2) Judicial Move to Third Floor
 - (3) Remainder of Judicial Moves
 - ✓ 4. E-Filing Report John Ruggeri
 - ✓ 5. Court Seal Presiding Judge Johnson
 - Table* ✓ 6. Judicial Disqualifications/Recusals William L. Martin, III
 - ✓ 7. Proposed Policy to Advertise Employee Vacancies on the Court William L. Martin, III
 - ✓ 8. Status of Centennial Celebration Holly Sparrow
 - 9. Other
- V. NEW BUSINESS
 - 1. Non Published Opinions Judge Bernes
 - 2. Other
- VI. ADJOURNMENT



Court of Appeals

Memorandum

To: All Judges
From: William L. Martin, III
Subject: Disqualifications and Recusals
Date: June 27, 2006

Following a discussion of disqualifications and recusals at the last Banc Meeting, I have created a list of possibilities which address reciprocation for cases assigned to author; equalization of cases assigned for voting purposes; a way to reduce the work of the clerk's office and a way for the judge's office to identify a potential conflict, all of which I am providing for your consideration .

- 1) **Problem:** Routine recusals. For example, in a recent case in which the firm of Troutman Sanders was representing one of the parties, Presiding Judge Blackburn recused since one of his daughters is employed there. The case was then assigned to Presiding Judge Smith, who also recused since his daughter is employed at that firm. This required the clerk's office to reassign the case twice and create the appropriate paperwork to notify the affected panels, judges and attorneys. It takes about 30 minutes for Sheila to make each transfer on the Court's computerized docketing system, whether the transfer is to author an opinion or to vote on an opinion.

TO: All Judges
SUBJ: Disqualifications and Recusals
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Possible Solution: Each judge will provide the clerk's office annually with a list of situations under which he or she will recuse. Sheila will then manually manipulate the Court's docketing system to assign a judge who does not have a conflict.

Result: If such common recusals were pre-set, the clerk's office could take care of the problem at the initial assignment stage reducing the need for judges to watch for certain set recusal situations and reducing work for the clerk's office. Every time a transfer is made after the initial docketing there is a potential for an opinion to go out with a judge voting on the case after an order of recusal has issued to the parties removing that judge from the case. There is also the possibility that although the judge does not vote on the case, the administrative assistant fails to follow the new circulating path and puts the judge's name on the judgment line anyway.

2) **Problem:** Transfer of case to author shortly before end of distress.

Solution: If reassignment is made for the case within 30 days of the end of the distress period or 20 workings days of the end of the distress period, the recused judge will designate a staff attorney from his or her office to draft the opinion for the new judge.

Result: Eases burden on the newly assigned judge's staff attorney of researching a new case within a limited period of time before the end of distress.

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3) **Problem:** Transfer of a case for purposes of authoring the opinion after a docket year has ended. Currently, there is no reciprocation for these cases so that for the year some judges may end up with a few more cases than other judges.

Solution: The recused judge will designate a staff attorney from his or her office to draft the opinion for the new judge.

Result: Although it does not solve the reciprocation problem, it should ease the burden on the newly assigned judge's staff attorneys.

4) **Problem:** There is no reciprocation for transfer of a case to vote. Some judges may end up with more cases to vote on than other judges.

Solution: The Clerk will keep a manual log of cases transferred for a vote from each judge. The Internal Operations Manual will be changed to provide that the first time a case is transferred for a vote from a particular judge, it will be assigned to the judge in the same position on the next panel and the next time a case is transferred for voting purposes from that same judge, it will go to the judge in the same position on the next following panel. For example, if Judge one on panel one recuses on a case assigned for voting purposes, that case will be assigned to Judge one on panel two. The next time Judge one on panel one recuses on a case assigned for voting purposes, it will be assigned to Judge one on panel three. The third recusal for voting purposes from Judge one on panel one would go to Judge one on panel four and so forth.

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Result: Although it will not even out among all the judges the number of cases in which they are assigned to vote, assignments from recusals for voting purposes will be more evenly distributed than occurred previously. It will keep a single judge from having to vote on all recusals of another judge. This will require some additional work for the clerk's office to manually keep track of the appropriate assignments to be made.

- 5) **Problem:** Sometimes a reason for recusal may occur that is not on the pre-assigned list.
Solution: The judge or a designee in a judge's office should review the yellow sheets (Internal Docketing Notices) that go to each judge's office as soon as the case is docketed. This Internal Docketing Notice gives the style of the case, the lower court county and judge and the attorneys who are listed in the case.
Result: If a judge will review these yellow sheets as soon as they come into his or her office, that judge may be able to identify a reason for disqualification or recusal early on, and not make a transfer at the end of the term or after the docket has closed for the year. I have attached copies of the Internal Docketing Notices for your review.

COURT OF APPEALS

FISCAL YEAR 2007 SUPPLEMENTAL REQUEST

Please amend the FY2007 Budget for the Court of Appeals as follows:

	H.B. 1027	Requested FY 2007 Enhancements	Total Requested Amended FY 2006 Budget
Personal Services	11,179,599	506,383	11,685,982
Operating Expenses	1,661,613	148,060	1,809,673
	\$12,841,212	\$654,443	\$13,495,655
Less: Other Funds	\$90,000	\$0	90,000
	\$12,751,212	\$654,443	13,405,655

TOTAL ADDITIONAL STATE FUNDS NEEDED

654,443

IMPROVEMENT ITEMS:

PERSONAL SERVICES

1	Increase in personal services variance in required funding of current staffing requirements & appropriation	\$98,440
2	Increase in personal services cover FY 2007 COLA	\$195,817
3	Increase in personal services expense to cover increase in Employer Health Insurance Cost due to rate change	\$207,855
4	Increase in personal services expense to cover Worker's Compensation Expense (Unbilled in FY 2006)	\$4,271

TOTAL PERSONAL SERVICES

\$506,383

OPERATING EXPENSES

2	New Space Health Building/Judicial Buildings	\$51,761
	Increase in Repairs & Maintenance to cover gap in funding for expenses over budget.	\$51,761
a	Increase in Real Estate Rent due to rental rate increase.	\$96,299

TOTAL OPERATING EXPENSES

\$148,060

\$654,443

Court of Appeals of Georgia

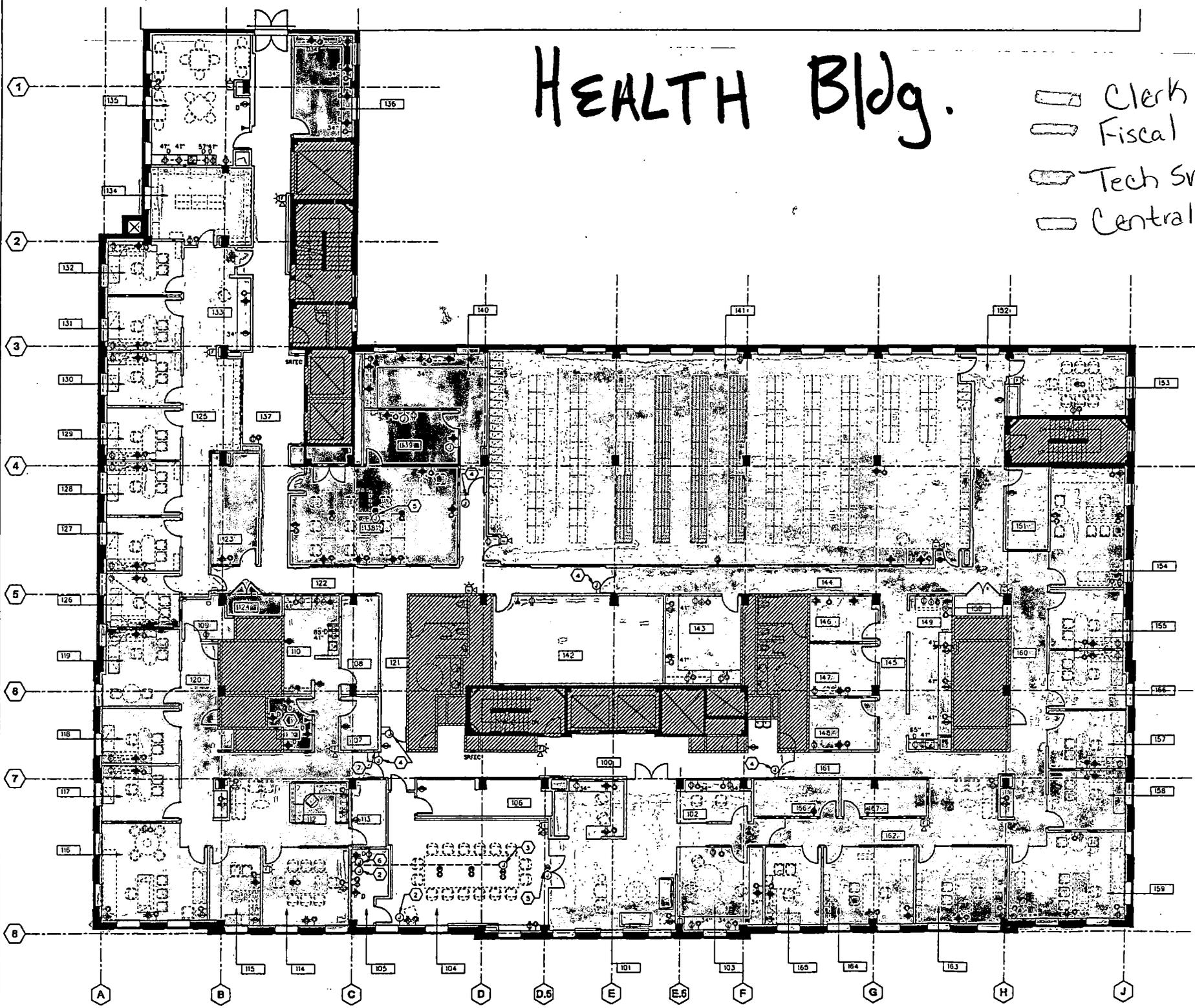
Fiscal Year 2006

Breakdown of Court of Appeals Budget

	Actual FY 2006	%
STATE APPROPRIATION		
GENERAL APPROPRIATION	12,537,586	90%
AMENDED APPROPRIATION	1,419,934	10%
GOVERNOR'S EMERGENCY FUND		
TRANSFER TO/FROM FUNCTIONAL BUDGETS		
APPROPRIATION	\$13,957,520	100%
EXPENDITURES		
PERSONAL SERVICES	10,953,468	78%
OPERATING EXPENSES	3,134,381	22%
TOTAL EXPENDITURES	\$14,087,849	100%
OTHER FUNDS		
REVENUE - COPY FEES	129,305	144%
REVENUE - OTHER	1,040	1%
	\$130,345	144%
TOTAL FUNDS	\$14,087,865	100%
ESTIMATED SURPLUS(DEFICIT) FROM BUDGET	\$16	

HEALTH Bldg.

-  Clerk
-  Fiscal
-  Tech Svcs
-  Central Staff



COURT OF APPEALS

FISCAL YEAR 2008

FY 2007 CONTINUATION:

PERSONAL SERVICES	\$	11,179,599
OPERATING EXPENSES	\$	<u>1,661,613</u>

TOTAL CONTINUATION FUNDS REQUESTED **\$12,841,212**

IMPROVEMENT ITEMS:

PERSONAL SERVICES

1	Personal Services Annualizer		
	A. FY 2007 COLA	\$ 377,721	
	B. Health Insurance Increase	\$ 273,257	
	C. Worker's Compensation Increase	\$ 4,271	
	D. Variance between FY07 approp & PS requirements for current positions.	<u>\$ 98,440</u>	\$ 753,689
2	A. New Position - Administrative Asst.	\$ 60,990	
	B. New Position - Staff Attorney	<u>\$ 101,667</u>	\$ 162,657
3	Projected 3% COLA for FY 2008		<u>\$ 159,571</u>
	TOTAL ENHANCEMENT - PERSONAL SERVICES		<u>\$1,075,916</u>

OPERATING EXPENSES

4	I.T. Rental - Disaster Recovery/Business Continuity		\$30,000
5	Space Rental increase due to new space		<u>\$21,487</u>
	TOTAL ENHANCEMENT - OPERATING EXPENSES		<u>\$51,487</u>
	TOTAL ENHANCEMENT ITEMS		<u>\$1,127,403</u>
	TOTAL FY 2008 BUDGET REQUEST		<u><u>\$13,968,615</u></u>

FY 2008 BUDGET REQUEST

CONTINUATION BUDGET WITH IMPROVEMENT ITEMS

PERSONAL SERVICES	\$12,255,515	
OPERATING EXPENSES	<u>\$1,713,100</u>	
TOTAL FUNDS		\$13,968,615
LESS: OTHER FUNDS	<u>\$90,000</u>	<u>-\$90,000</u>
TOTAL STATE FUNDS		\$13,878,615
TOTAL STATE FUNDS REQUESTED FOR FY 2006		\$13,878,615

COURT OF APPEALS
TECHNICAL SERVICES BUDGET REQUEST
FY 2008

ENHANCEMENTS

REQUESTED

PROJECT: COURT'S CASELOAD - NEW POSITIONS		
STAFF ATTORNEY	The Court of Appeals is requesting an additional floating staff attorney position in order to assist the judges with their heavy caseload.	\$60,990
ADMINISTRATIVE ASSISTANT	The Court of Appeals is requesting an additional floating administrative assistant position in order to assist the judges with their heavy caseload.	\$101,667
		\$162,657

PROJECT: DISASTER RECOVERY/BUSINESS CONTINUITY		
Disaster Recovery Co-Location Site	Networking communication costs for a co-location disaster recovery site to be shared with the Supreme Court and other Judicial entities. The monthly recurring costs are \$2,500. This rents us rack space for equipment, 5 hrs hands on help for data archiving, 100 megabit link and firewall services and monitoring. With the Constitutional two-term requirements of the Court we need a robust disaster recovery plan to enable the continuation of Court operations. We are looking at what GTA may provide in the future as they develop a strategy for other state entities. We plan to purchase off any statewide contracts that might be available in the future.	\$30,000

COURT OF APPEALS OF GEORGIA

PERSONAL SERVICES

PROJECTION-FY 2008 BUDGET - 3% C-O-L-A

7/1/2007		6		RAISE EFFECTIVE		1/1/2008		\$94,200.00										
Employee Name	Employee Job Title	YEARLY SALARY	#1 07/01/07 SEMI-MO SALARY	FY 2006 SALARIES				#3 PROMOTION	#4 SAL AJJ	TOTAL FY 2008 SALARIES	FICA 6.20% MAX	MEDICARE 1.45%	HEALTH INS 16.713%	ERS RETIREMENT		JUDGES RETIRE \$7.00 13.84% 13.84%	TOTAL PERSONAL SERVICES	
				SALARY RATES										#2 CAP/COLA NO CAP 3.00%	\$ 7 10.66% OLD 10.66%			NEW 10.41% 10.41%
				1	2	3	4											
N/A	Administrative Asst.	\$44,385.12	\$1,849.38	6	6				\$45,050.90	\$2,793.16	\$653.24	\$7,529.36	N	\$4,689.80		\$60,716.45		
N/A	Legal Assistant	\$75,231.84	\$3,134.66	6	6				\$75,231.84	\$4,664.37	\$1,090.86	\$12,573.50	N	\$7,831.63		\$101,392.21		
	2		\$4,984.04						\$120,282.74	\$7,457.53	\$1,744.10	\$20,102.85		\$12,521.43	\$0.00	\$162,108.65		
TOTAL ADDITIONAL POSITIONS REQUESTED - FY2008									\$120,282.74	\$7,457.53	\$1,744.10	\$20,102.85		\$12,521.43	\$0.00	\$162,108.65		

OTHER PERSONAL SERVICES EXPENSE		RATE	# EMPLOYEES
Personal Liability Ins	\$0.00	92	\$0.00
Unemployment	\$127.04	2	\$254.09
Worker's Compensation		0	\$0.00
Merit System Assessments	\$147.00	2	\$294.00

\$548.09

\$162,656.74



SUPREME COURT OF GEORGIA

Atlanta July 1, 2006

The Honorable Supreme Court met pursuant to adjournment.
The following order was passed:

It is ordered that effective July 1, 2006, salaries of the Administrative Assistants of the Court shall be as follows:

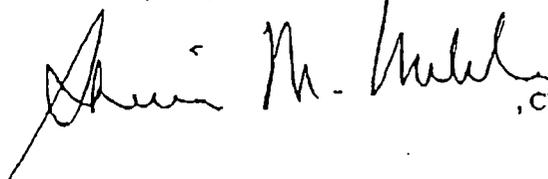
ADMINISTRATIVE ASSISTANTS:

1.	0 - 2 years experience	\$35,700
2.	2 - 3 years experience	\$40,800
3.	3 - 4 years experience	\$43,860
4.	4 - 6 years experience	\$46,920
5.	6 - 8 years experience	\$49,980
6.	8 - 10 years experience	\$52,020
7.	10 - 12 years experience	\$56,562
8.	more than 12 years	\$58,824



SUPREME COURT OF THE STATE OF GEORGIA
Clerk's Office, Atlanta

I hereby certify that the above is a true extract from
the minutes of the Supreme Court of Georgia
Witness my signature and the seal of said Court hereto
affixed the day and year last above written.


, Clerk

Court of Appeals of Georgia

REVISED SALARY SCALE

Effective:	January 1, 2006	SALARY CAP
	COLA	2.0%

STAFF ATTORNEYS

<u>EXPERIENCE</u>	<u>SEMI-MO SALARY</u>	<u>MONTHLY SALARY</u>	<u>YEARLY SALARY</u>
0 to 1 year	\$3,014.10	\$6,028.20	\$72,338.40
1 to 2 years	\$3,229.03	\$6,458.06	\$77,496.72
2 to 3 years	\$3,417.41	\$6,834.82	\$82,017.84
3 to 4 years	\$3,597.26	\$7,194.52	\$86,334.24
4 to 5 years	\$3,774.18	\$7,548.36	\$90,580.32
5 to 6 years	\$3,889.58	\$7,779.16	\$93,349.92
6 to 8 years	\$4,006.08	\$8,012.16	\$96,145.92
8 to 10 years	\$4,118.85	\$8,237.70	\$98,852.40
10 or more years	\$4,215.70	\$8,431.40	\$101,176.80

ADMINISTRATIVE ASSISTANTS

Less than 6 months	\$1,778.25	\$3,556.50	\$42,678.00
1/2 to 1 1/2 year	\$1,828.82	\$3,657.64	\$43,891.68
1 1/2 to 2 1/2 years	\$1,891.90	\$3,783.80	\$45,405.60
2 1/2 to 3 1/2 years	\$1,964.81	\$3,929.62	\$47,155.44
3 1/2 to 4 1/2 years	\$2,042.68	\$4,085.36	\$49,024.32
4 1/2 to 5 1/2 years	\$2,103.52	\$4,207.04	\$50,484.48
5 1/2 to 6 1/2 years	\$2,164.61	\$4,329.22	\$51,950.64
6 1/2 to 8 years	\$2,236.80	\$4,473.60	\$53,683.20
8 to 10 years	\$2,283.76	\$4,567.52	\$54,810.24
Over 10 years	\$2,330.52	\$4,661.04	\$55,932.48

For pay purposes, each Staff Attorney's anniversary date shall be the date of the admission to the bar.

Each Judge shall determine to which grade the Staff Attorneys and Administrative Assistants qualify and shall certify same to the Personnel Officer to insure the appropriate pay scale.



Court of Appeals

Memorandum

To: BILL MARTIN

From: SHEILA COLLINS *sc*

Subject: TRANSFERRING CASES BETWEEN JUDGES DUE TO RECUSAL

Date: June 19, 2006

Per your request the attached is the basic procedure and process I follow to transfer cases between judges due to recusal.

In addition, I must also change the color code for the record and the new judge number and little number, change the color code on the folder. I prepare a memo (copy attached) to all judges involved explaining the transfer, the status of oral argument and any other particular information that may be relevant to the case and if there is the computer will reciprocate for the transfer. It generally takes thirty to forty minutes to accomplish a transfer.

Attached is also a typical pack of information that goes to all parties involved.

PROCEDURE TO TRANSFER CASES BETWEEN JUDGES FOR CURRENT YEAR CASES.

Pull up Supervisor 98 selection on bottom of Docket Control Panel Screen. Click on Criminal or Civil. Print off a copy of this screen by pressing the Print/Screen button on top right of Keyboard. Exit.

Go to Case 95 selection on bottom of Docket Control Panel Screen. Enter case number. Process. Enter Code, "paswd", click on "transfer", click on "yes".

Enter receiving judge's number in top box where the curser is blinking. Press "Process". "Exit".

Check case initial docket screen to be sure transfer was completed.

Check Supervisor 98 selection to be sure the wheel was readjusted to add one to the receiving judge and reduce one for the transferring judge.

Go to Case 95 selection on bottom of Docket Control Panel Screen. Enter case number. Enter "Process". Enter password "paswd". Click on "Opinion Transfer". Click on "yes". Enter judge code of receiving judge where the curser is blinking. "Process". "Exit"

Go to Case 95 selection on bottom of Docket Control Panel Screen. Enter case number. Enter "Process". Enter password "paswd". Click on "Panel Change". Click on "yes". Make correction to panel assignment where curser is blinking. "Process" "Exit".

Go to Opinion Update 40. Enter Case number. "Process". Check to be sure the circulating panel is correct. Exit.

IF THE CASE IS FOR A PREVIOUS YEAR FOR WHICH THE DOCKETING HAS CLOSED, YOU MUST CONTACT "TECHNICAL SERVICES" TO MAKE THE SWITCH AS THIS CANNOT BE ACCOMPLISHED AFTER THE CLOSE OF A DOCKET YEAR FROM THE PC'S



Court of Appeals

Memorandum

To: CHIEF JUDGE RUFFIN, & PRESIDING JUDGES ANDREWS & SMITH
From: *W. Smith*
CLERK'S OFFICE
Subject: A06A0093. MILES H. GRAIVIER ET AL v. DREGER & MCCLELLAND ET AL.
Date: June 16, 2006

In accordance with attached memo and order this is to assign Presiding Judge Andrew to vote on the above captioned case in lieu of Presiding Judge Smith who is recused.

There was no oral argument in this case. This is a distress case and the opinion is due out by July 14, 2006.

cc: Chief Judge Ruffin

Tracy Parker

Sabrina Bishop

Annette Todd

Bill Martin

File



Court of Appeals

Memorandum

To: Sheila Collins
From: *William L. Martin, III*
Subject: A06A0093. Miles H. Graivier, et al. v. Dreger & McClelland, et al.
Date: June 15, 2006

Presiding Judge Smith has recused in the above appeal. Please transfer this case to Presiding Judge Andrews for the purpose of voting on the appeal.

No oral argument was requested in this matter.

Thank you.

/ld

Attachments



Court of Appeals

Memorandum

To: Bill Martin
From: Presiding Judge Smith *[Signature]*
Subject: A06A0093. Graivier v. Dreger & McClelland
Date: June 15, 2006

I must recuse myself from voting on this case. My son was working as a law clerk in one of the firms in this case while the litigation was going on at the trial level.

Please assign another judge for voting purposes.

Thank you.

Court of Appeals of the State of Georgia

ATLANTA, June 16, 2006

The Court of Appeals hereby passes the following order:

A06A0093. MILES H. GRAIVIER, ET AL. v. DREGER & MCCLELLAND, ET AL.

The Honorable J.D. Smith, Presiding Judge of the Fourth Division of the Court of Appeals of Georgia, has recused in the above appeal. The Honorable Gary B. Andrews, Presiding Judge of the First Division of the Court of Appeals of Georgia, is hereby assigned to the Fourth Division for the purposes of determining the above appeal.

The above appeal was docketed as a January 2006 Term case in this Court and shall be disposed of by the Court on or before the conclusion of the April 2006 Term.

Court of Appeals of the State of Georgia

Clerk's Office, Atlanta

JUN 16 2006

*I certify that the above is a true extract from
the minutes of the Court of Appeals of Georgia.*

*Witness my signature and the seal of said court
hereto affixed the day and year last above written.*

Clerk.



**Court of Appeals Strategic Plan
FY2006**

1-2 Year Plan

1. Consolidation of Judges into One Building
Completion of the planned renovation of 3rd Floor Space in Judicial Building by January of 2007 will accomplish this goal.
2. Consolidation of Administrative Support Services in a Single Building; Redesign of Offices
With completion of renovation of 5th Floor of the Health Building targeted for October, 2006, this will be accomplished.
3. Enlargement/Improvement of Media Center
This will be accomplished in the Health Building renovation.
4. Creation of Court Conference Room
This goal will be accomplished with completion of the 5th Floor Health Building renovation.
5. Development of New Orientation Manuals for Employees
Some work has been done on improving materials for Administrative Assistants.
6. Educate Public Through Video on Court Function and History
The Court History Video will be completed before October, 2006; a preliminary version has already been completed. In addition, a Court History Book will be prepared by Mercer University Press.
7. Institutionalize In-House Mandatory Continuing Legal Education for Staff Attorneys
Court has held In-House CLE of 6 hours for the last two years.
8. Identify and Address Critical Security Deficiencies
U. S. Marshal's Office completed security assessment of Judicial Building. An appropriation has been made to enhance security of the Judicial Building especially through use of video cameras.
9. Gather information for Business Continuity Plan
IT staff has begun to collect information on possible continuity options available to the court.
10. Development of E-Filing and Electronic Documents Database
Ongoing development with Trivir. Expect testing to begin in fall, 2006.

4 Year Plan

1. Enhance Security and Train Personnel on Emergency Procedures

Ongoing effort to enhance security of building. Some personnel given Red Cross Training in First Aid, CPR, and AED. Emergency Procedures Training Program has been largely developed, but placed on hold until Building renovation plans and attendant changes in security and room assignments has been completed.

2. Implement E-Filing and Document Database—Continue Expanding Ability of Filers to Electronically File and the Scanning of Paper Documents into an Electronic Document Database
3. Enhancement of Web Portal for Both In-house and Remote Access
4. Development of Employee Intranet for Access to Personnel and Internal Policies and Procedures
5. Development and Implementation of Business Continuity Plan
6. Increased use of Online Research Libraries
7. Enhancement of Court Web Page to Include COA Orders and Records
8. Educate Public by Preparation of an Instructional Video on How to Correctly Appeal a Case

Long Term Plan

1. Design and Renovation of Judges' Offices into Self-contained Suites

Renovation of 3rd Floor Judicial Building will make 3 of the judges' offices self-contained suites and then some 4th Floor Suites will be able to include all personal staff of the individual judges.

2. Receive Electronic Records and Transcripts from Trial Courts
3. Reduce Caseloads for Judge/staff

COURT OF APPEALS OF GEORGIA

APPELLATE JUDGES

SALARY CAP

\$	-
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COLA

	2.89%
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1/1/2006			1/1/2007			Variance		
SEMI-MO	MO	YEAR	SEMI-MO	MO	YEAR			
\$ 6,533.92	\$ 13,067.84	\$ 156,814.08	\$ 6,722.75	\$ 13,445.50	\$ 161,346.00	\$ 188.83	\$ 377.66	\$ 4,531.92
		Var w/FY2005 Proj	341.95	683.90	8,206.80			

CLERK OF THE COURT

(80% of JUDGES SALARY)

%

80%

1/1/2006			1/1/2007			Variance		
SEMI-MO	MO	YEAR	SEMI-MO	MO	YEAR			
\$ 5,227.13	\$ 10,454.26	\$ 125,451.12	\$ 5,378.20	\$ 10,756.40	\$ 129,076.80	\$ 151.07	\$ 302.14	\$ 3,625.68
			80%					

COURT OF APPEALS OF GEORGIA

VARIANCE BETWEEN 3% & 4% C-O-L-A

	COST-OF-LIVING INCREASE		VARIANCE	
	4.0%	3.0%		
REGULAR SALARIES	\$8,575,511	\$8,540,158	\$35,353	0.4%
ANNUAL LEAVE PAYOUT	\$30,000	\$30,000	\$0	0.0%
	\$8,605,511	\$8,570,158		
TEMP SALARIES	\$65,000	\$65,000	\$0	0.00%
	\$8,670,511	\$8,635,158	\$35,353	0.4%
	-	-	-	-
TOTAL SALARIES	\$8,670,511	\$8,635,158	\$35,353	0.4%
FICA	\$579,555	\$578,536	\$1,018	0.2%
RETIREMENT	\$957,085	\$953,452	\$3,633	0.4%
HEALTH	\$1,438,239	\$1,432,330	\$5,909	0.4%
	\$11,645,390	\$11,599,477	\$45,913	0.4%
OTHER				
PERSONAL LIABILITY INSURANCE	\$0	\$0	\$0	0.0%
UNEMPLOYMENT	\$11,688	\$11,688	\$0	0.0%
WORKER'S COMPENSATION	\$4,271	\$4,271	\$0	0.0%
			\$0	0.0%
MERIT SYSTEM ASSESSMENT	\$13,524	\$13,524	\$0	0.0%
	\$11,674,873	\$11,628,960	\$45,913	0.4%
TOTAL PERSONAL SVCS	\$0	\$0		

6 MONTHS

Survey of Salaries for CIO/Director of IT at GA State Agencies

Name	Agency	Salary as of 6/30/2005	Salary Inc. Jan 2006 Cap \$1800
Lynn Bolton	Dept. of Audits	108,840	110,640
William Amideo	Dept. of Corrections	123,547	125,347
David Anderson	Employee Retirement System	101,011	102,811
John Stewart	Dept. of Human Resources	115,800	117,600
Gerald Edwards	Legislature	111,337	113,137
David Benoist	Dept. Natural Resources	101,314	103,114
Cynthia Smith	Dept. of Revenue	106,309	108,109
Steve Nichols	GA Technology Authority	122,600	124,400
Average Salary		111,345	113,145

This information was gathered on the Department of Audits website.

<http://www.audits.state.ga.us/esa/index.html>

Realtors

Employment Tools

- [High Tech Center](#)
Read weekly TechWatch column
- [Find an employer](#)
Map your route
- [Ad Alert](#)
Automatic search agent

More Classifieds

- [Place an ad](#)
Price and deadline info
- [Auto Center](#)
Find a car in Atlanta's largest database
- [Real Estate Center](#)
Buy or rent your next home
- [Merchandise](#)
Find other stuff

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Salaries of information systems professionals

The Atlanta Journal-Constitution

This page contains salary survey data for high-tech jobs in Atlanta, Research Triangle Park, N.C., Dallas and Phoenix. You may view data for either of the markets by clicking on the links below, or simply by scrolling down the page:

- [Atlanta](#)
- [Research Triangle](#)
- [Dallas](#)
- [Phoenix](#)

The information, compiled by [Matrix Resources Inc.](#), is for October 1998.

THE ATLANTA MARKET

Management jobs	Low	Average	High
CIO/VP	\$81,034	\$142,762	\$196,886
Director of IS	\$73,931	\$110,578	\$140,732
Application development manager	\$72,858	\$87,351	\$104,619
Help desk manager	\$56,807	\$67,009	\$79,931
Operations manager	\$57,691	\$70,159	\$88,807
Project leader/manager	\$62,428	\$83,055	\$111,972
Quality-assurance manager	\$62,484	\$70,746	\$83,065
Telecom manager	\$54,337	\$64,688	\$81,248
Non-management jobs	Low	Average	High
Database analyst	\$54,509	\$65,971	\$76,111
Database administrator	\$57,651	\$70,542	\$88,607
Systems analyst	\$49,629	\$65,451	\$82,961
Software engineer	\$58,574	\$69,588	\$87,808
Client server developer	\$45,000	\$67,000	\$87,000
AS/400 developer	\$48,000	\$62,100	\$77,500
MVS/COBOL developer	\$57,000	\$63,600	\$73,000
Web Developer	\$52,249	\$64,353	\$81,452
UNIX systems administrator	\$53,400	\$67,000	\$80,000
Network (LAN/WAN) administrator	\$50,916	\$60,832	\$75,451
Systems programmer	\$51,952	\$64,053	\$78,565
PC support specialist	\$33,711	\$40,991	\$53,654
Help desk specialist	\$32,856	\$42,531	\$50,461

Business analyst	\$47,229	\$70,000	\$111,000
Technical writer	\$41,216	\$47,364	\$55,849
Quality assurance analyst	\$46,955	\$56,756	\$73,487
Consultant	\$68,650	\$99,152	\$139,960
Trainer	\$51,181	\$59,477	\$72,151

THE RESEARCH TRIANGLE PARK MARKET

Management jobs	Low	Average	High
CIO/VP	\$79,222	\$141,595	\$195,381
Director of IS	\$70,612	\$110,915	\$148,801
Application development manager	\$72,904	\$87,449	\$104,772
Help desk manager	\$52,613	\$61,898	\$76,753
Operations manager	\$55,953	\$72,352	\$92,468
Project leader/manager	\$54,456	\$78,296	\$95,483
Quality assurance manager	\$62,233	\$73,215	\$82,393
Telecom manager	\$56,648	\$67,439	\$84,703

Non-management jobs	Low	Average	High
Database analyst	\$51,445	\$63,561	\$72,990
Database administrator	\$54,000	\$68,593	\$82,779
Systems analyst	\$47,070	\$62,791	\$81,541
Software engineer	\$57,776	\$67,963	\$86,007
Client server developer	\$44,440	\$66,330	\$85,850
AS/400 developer	\$47,000	\$61,400	\$76,700
MVS/COBOL developer	\$56,400	\$62,900	\$72,270
Web developer	\$52,325	\$62,483	\$85,661
UNIX systems administrator	\$52,800	\$66,300	\$79,200
Network (LAN/WAN) administrator	\$48,773	\$57,560	\$75,212
Systems programmer	\$46,338	\$59,111	\$75,736
PC support specialist	\$31,985	\$39,564	\$51,990
Help desk specialist	\$30,398	\$36,189	\$45,453
Business analyst	\$46,500	\$69,300	\$81,000
Technical writer	\$35,099	\$40,343	\$48,735
Quality assurance analyst	\$45,591	\$53,636	\$66,509
Consultant	\$66,000	\$98,061	\$122,900
Trainer	\$50,071	\$59,608	\$74,868

THE DALLAS MARKET

Management jobs	Low	Average	High
CIO/VP	\$83,466	\$145,271	\$199,231
Director of IS	\$72,991	\$109,461	\$140,296
Application development manager	\$72,575	\$86,196	\$105,366
Help desk manager	\$56,213	\$63,265	\$84,483
Operations manager	\$58,972	\$71,791	\$89,743
Project leader/manager	\$63,099	\$86,767	\$114,257
Quality assurance manager	\$65,333	\$78,500	\$89,548
Telecom manager	\$55,676	\$66,281	\$83,249
Non-management jobs	Low	Average	High

Database analyst	\$57,341	\$69,103	\$78,890
Database administrator	\$58,404	\$70,379	\$88,732
Systems analyst	\$48,955	\$66,363	\$86,923
Software engineer	\$59,940	\$70,711	\$89,468
Client server developer	\$50,000	\$67,500	\$95,000
AS/400 developer	\$53,000	\$69,500	\$85,000
MVS/COBOL developer	\$49,000	\$63,750	\$82,500
Web developer	\$56,153	\$68,538	\$85,612
UNIX systems administrator	\$56,000	\$69,875	\$84,000
Network (LAN/WAN) administrator	\$51,293	\$60,087	\$81,845
Systems programmer	\$51,537	\$63,846	\$80,768
PC support specialist	\$35,902	\$41,070	\$52,357
Help desk specialist	\$33,178	\$40,662	\$49,816
Business analyst	\$46,000	\$77,400	\$105,000
Technical writer	\$43,876	\$48,122	\$53,765
Quality assurance analyst	\$46,659	\$57,393	\$69,088
Consultant	\$67,939	\$99,871	\$132,542
Trainer	\$55,734	\$64,123	\$78,777

THE PHOENIX MARKET

Management jobs	Low	Average	High
CIO/VP	\$75,341	\$139,952	\$194,392
Director of IS	\$69,198	\$103,686	\$139,441
Application development manager	\$68,715	\$78,669	\$92,531
Help desk manager	\$55,915	\$62,107	\$71,249
Operations manager	\$52,233	\$66,583	\$84,394
Project leader/manager	\$62,229	\$72,688	\$89,711
Quality assurance manager	\$58,922	\$69,948	\$85,764
Telecom manager	\$53,914	\$64,184	\$80,614
Non-management jobs	Low	Average	High
Database analyst	\$54,357	\$65,065	\$75,612
Database administrator	\$54,767	\$66,984	\$78,032
Systems analyst	\$47,226	\$59,822	\$77,572
Software engineer	\$57,009	\$68,756	\$83,172
Client server developer	\$44,000	\$62,473	\$85,000
AS/400 developer	\$45,000	\$57,900	\$70,000
MVS/COBOL developer	\$56,100	\$65,000	\$75,000
Web developer	\$52,377	\$62,580	\$79,857
UNIX systems administrator	\$52,000	\$68,150	\$73,200
Network (LAN/WAN) administrator	\$47,277	\$58,487	\$72,243
Systems programmer	\$49,960	\$59,259	\$74,547
PC support specialist	\$32,983	\$40,312	\$53,188
Help desk specialist	\$33,007	\$37,083	\$44,083
Business analyst	\$48,000	\$60,200	\$80,000
Technical writer	\$34,952	\$43,810	\$53,632
Quality assurance analyst	\$42,986	\$52,072	\$63,549
Consultant	\$64,781	\$88,598	\$107,605

Trainer	\$50,000	\$58,589	\$70,226
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COURT OF APPEALS OF GEORGIA

SALARY SCALE

STAFF ATTORNEYS

SALARY CAP
COLA
4.0%

EXPERIENCE

	SALARY SCALE EFFECTIVE 1/1/2006				SALARY SCALE EFFECTIVE 1/1/2007			PP	MO Variance	YEAR
	SEMI-MO	MO	YEAR		SEMI-MO	MO	YEAR			
0 to 1 year	\$ 3,014.10	\$ 6,028.20	\$ 72,338.40	1	\$ 3,134.66	\$ 6,269.32	\$ 75,231.84	\$ 120.56	\$ 241.12	\$ 2,893.44
1 to 2 years	\$ 3,229.03	\$ 6,458.06	\$ 77,496.72	2	\$ 3,358.19	\$ 6,716.38	\$ 80,596.56	\$ 129.16	\$ 258.32	\$ 3,099.84
2 to 3 years	\$ 3,417.41	\$ 6,834.82	\$ 82,017.84	3	\$ 3,554.11	\$ 7,108.22	\$ 85,298.64	\$ 136.70	\$ 273.40	\$ 3,280.80
3 to 4 years	\$ 3,597.26	\$ 7,194.52	\$ 86,334.24	4	\$ 3,741.15	\$ 7,482.30	\$ 89,787.60	\$ 143.89	\$ 287.78	\$ 3,453.36
4 to 5 years	\$ 3,774.18	\$ 7,548.36	\$ 90,580.32	5	\$ 3,925.15	\$ 7,850.30	\$ 94,203.60	\$ 150.97	\$ 301.94	\$ 3,623.28
5 to 6 years	\$ 3,889.58	\$ 7,779.16	\$ 93,349.92	6	\$ 4,045.16	\$ 8,090.32	\$ 97,083.84	\$ 155.58	\$ 311.16	\$ 3,733.92
6 to 8 years	\$ 4,006.08	\$ 8,012.16	\$ 96,145.92	7	\$ 4,166.32	\$ 8,332.64	\$ 99,991.68	\$ 160.24	\$ 320.48	\$ 3,845.76
8 to 10 years	\$ 4,118.85	\$ 8,237.70	\$ 98,852.40	8	\$ 4,283.60	\$ 8,567.20	\$ 102,806.40	\$ 164.75	\$ 329.50	\$ 3,954.00
10 or more years	\$ 4,215.70	\$ 8,431.40	\$ 101,176.80	9	\$ 4,384.33	\$ 8,768.66	\$ 105,223.92	\$ 168.63	\$ 337.26	\$ 4,047.12

COURT OF APPEALS OF GEORGIA

SALARY SCALE

ADMINISTRATIVE ASSISTANTS

	SALARY SCALE EFFECTIVE 1/1/2006				SALARY SCALE EFFECTIVE 1/1/2007			PP	MO Variance	YEAR
	SEMI-MO	MO	YEAR		SEMI-MO	MO	YEAR			
Less than 6 months	\$ 1,778.25	\$ 3,556.50	\$ 42,678.00	1	\$ 1,849.38	\$ 3,698.76	\$ 44,385.12	\$ 71.13	\$ 142.26	\$ 1,707.12
1/2 to 1 1/2 year	\$ 1,828.82	\$ 3,657.64	\$ 43,891.68	2	\$ 1,901.97	\$ 3,803.94	\$ 45,647.28	\$ 73.15	\$ 146.30	\$ 1,755.60
1 1/2 to 2 1/2 years	\$ 1,891.90	\$ 3,783.80	\$ 45,405.60	3	\$ 1,967.58	\$ 3,935.16	\$ 47,221.92	\$ 75.68	\$ 151.36	\$ 1,816.32
2 1/2 to 3 1/2 years	\$ 1,964.81	\$ 3,929.62	\$ 47,155.44	4	\$ 2,043.40	\$ 4,086.80	\$ 49,041.60	\$ 78.59	\$ 157.18	\$ 1,886.16
3 1/2 to 4 1/2 years	\$ 2,042.68	\$ 4,085.36	\$ 49,024.32	5	\$ 2,124.39	\$ 4,248.78	\$ 50,985.36	\$ 81.71	\$ 163.42	\$ 1,961.04
4 1/2 to 5 1/2 years	\$ 2,103.52	\$ 4,207.04	\$ 50,484.48	6	\$ 2,187.66	\$ 4,375.32	\$ 52,503.84	\$ 84.14	\$ 168.28	\$ 2,019.36
5 1/2 to 6 1/2 years	\$ 2,164.61	\$ 4,329.22	\$ 51,950.64	7	\$ 2,251.19	\$ 4,502.38	\$ 54,028.56	\$ 86.58	\$ 173.16	\$ 2,077.92
6 1/2 to 8 years	\$ 2,236.80	\$ 4,473.60	\$ 53,683.20	8	\$ 2,326.27	\$ 4,652.54	\$ 55,830.48	\$ 89.47	\$ 178.94	\$ 2,147.28
8 to 10 years	\$ 2,283.76	\$ 4,567.52	\$ 54,810.24	9	\$ 2,375.11	\$ 4,750.22	\$ 57,002.64	\$ 91.35	\$ 182.70	\$ 2,192.40
Over 10 years	\$ 2,330.52	\$ 4,661.04	\$ 55,932.48	10	\$ 2,423.74	\$ 4,847.48	\$ 58,169.76	\$ 93.22	\$ 186.44	\$ 2,237.28



Court of Appeals

Memorandum

To: Appellate Judges

From: Jan R. Kelley, Director of Fiscal Services

Subject: FY 07 Supplemental Budget & FY 08 Budget Requests

Date: June 19, 2006

In the next few weeks I will be starting to prepare the FY 07 Supplemental Budget and the FY 08 Budget requests . I need to know if there are any special concerns we need to address in these budget submissions.

I am particularly interested in whether the Court wants to try for a Judge's salary bill for FY 2008 and also whether any new salaried positions need to be requested.

Please forward any budget requests to the Chief Judge by July 1, 2006, if possible in order to allow adequate time to prepare the necessary documentation for the submission.

Thank you.

COURT OF APPEALS OF GEORGIA

VARIANCE BETWEEN 3% & 4% C-O-L-A

	COST-OF-LIVING INCREASE		VARIANCE	
	4.0%	3.0%		
REGULAR SALARIES	\$8,575,511	\$8,540,158	\$35,353	0.4%
ANNUAL LEAVE PAYOUT	\$30,000	\$30,000	\$0	0.0%
	<hr/>	<hr/>		
TEMP SALARIES	\$65,000	\$65,000	\$0	0.00%
	<hr/>	<hr/>		
	\$8,670,511	\$8,635,158	\$35,353	0.4%
TOTAL SALARIES	\$8,670,511	\$8,635,158	\$35,353	0.4%
FICA	\$579,555	\$578,536	\$1,018	0.2%
RETIREMENT	\$957,085	\$953,452	\$3,633	0.4%
HEALTH	\$1,438,239	\$1,432,330	\$5,909	0.4%
	<hr/>	<hr/>		
	\$11,645,390	\$11,599,477	\$45,913	0.4%
OTHER				
PERSONAL LIABILITY INSURANCE	\$0	\$0	\$0	0.0%
UNEMPLOYMENT	\$11,688	\$11,688	\$0	0.0%
WORKER'S COMPENSATION	\$4,271	\$4,271	\$0	0.0%
			\$0	0.0%
MERIT SYSTEM ASSESSMENT	\$13,524	\$13,524	\$0	0.0%
	<hr/>	<hr/>		
TOTAL PERSONAL SVCS	\$11,674,873	\$11,628,960	\$45,913	0.4%
	\$0	\$0		

6 MONTHS

COURT OF APPEALS OF GEORGIA

APPELLATE JUDGES

SALARY CAP

\$ -

COLA

2.89%

1/1/2006			1/1/2007			Variance
SEMI-MO	MO	YEAR	SEMI-MO	MO	YEAR	
\$ 6,533.92	\$ 13,067.84	\$ 156,814.08	\$ 6,722.75	\$ 13,445.50	\$ 161,346.00	\$ 188.83 \$ 377.66 \$ 4,531.92
	Var w/FY2005 Proj		341.95	683.90	8,206.80	

CLERK OF THE COURT

(80% of JUDGES SALARY)

%

80%

1/1/2006			1/1/2007			
SEMI-MO	MO	YEAR	SEMI-MO	MO	YEAR	
\$ 5,227.13	\$ 10,454.26	\$ 125,451.12	\$ 5,378.20	\$ 10,756.40	\$ 129,076.80	\$ 151.07 \$ 302.14 \$ 3,625.68
			80%			

COURT OF APPEALS OF GEORGIA

SALARY SCALE

STAFF ATTORNEYS

EXPERIENCE

SALARY CAP	
COLA	3.0%

**SALARY SCALE
EFFECTIVE
1/1/2006**

**SALARY SCALE
EFFECTIVE
1/1/2007**

- 0 to 1 year
- 1 to 2 years
- 2 to 3 years
- 3 to 4 years
- 4 to 5 years
- 5 to 6 years
- 6 to 8 years
- 8 to 10 years
- 10 or more years

	SEMI-MO	MO	YEAR
	\$ 3,014.10	\$ 6,028.20	\$ 72,338.40
	\$ 3,229.03	\$ 6,458.06	\$ 77,496.72
	\$ 3,417.41	\$ 6,834.82	\$ 82,017.84
	\$ 3,597.26	\$ 7,194.52	\$ 86,334.24
	\$ 3,774.18	\$ 7,548.36	\$ 90,580.32
	\$ 3,889.58	\$ 7,779.16	\$ 93,349.92
	\$ 4,006.08	\$ 8,012.16	\$ 96,145.92
	\$ 4,118.85	\$ 8,237.70	\$ 98,852.40
	\$ 4,215.70	\$ 8,431.40	\$ 101,176.80

	SEMI-MO	MO	YEAR	PP	MO
Variance					
1	\$ 3,104.52	\$ 6,209.04	\$ 74,508.48	\$ 90.42	\$ 180.84
2	\$ 3,325.90	\$ 6,651.80	\$ 79,821.60	\$ 96.87	\$ 193.74
3	\$ 3,519.93	\$ 7,039.86	\$ 84,478.32	\$ 102.52	\$ 205.04
4	\$ 3,705.18	\$ 7,410.36	\$ 88,924.32	\$ 107.92	\$ 215.84
5	\$ 3,887.41	\$ 7,774.82	\$ 93,297.84	\$ 113.23	\$ 226.46
6	\$ 4,006.27	\$ 8,012.54	\$ 96,150.48	\$ 116.69	\$ 233.38
7	\$ 4,126.26	\$ 8,252.52	\$ 99,030.24	\$ 120.18	\$ 240.36
8	\$ 4,242.42	\$ 8,484.84	\$ 101,818.08	\$ 123.57	\$ 247.14
9	\$ 4,342.17	\$ 8,684.34	\$ 104,212.08	\$ 126.47	\$ 252.94

IA

YEAR	PP	MO	Variance
43,958.40	\$ 53.35	\$ 106.70	\$
45,208.32	\$ 54.86	\$ 109.72	\$
46,767.84	\$ 56.76	\$ 113.52	\$
48,570.00	\$ 58.94	\$ 117.88	\$
50,495.04	\$ 61.28	\$ 122.56	\$
51,999.12	\$ 63.11	\$ 126.22	\$
53,509.20	\$ 64.94	\$ 129.88	\$
55,293.60	\$ 67.10	\$ 134.20	\$
56,454.48	\$ 68.51	\$ 137.02	\$
57,610.56	\$ 69.92	\$ 139.84	\$

YEAR

- 1 \$ 2,170.08
- 1 \$ 2,324.88
- 4 \$ 2,460.48
- 4 \$ 2,590.08
- 6 \$ 2,717.52
- 8 \$ 2,800.56
- 6 \$ 2,884.32
- 4 \$ 2,985.68
- 4 3,035.28

COURT OF APPEALS OF GEORGIA

SALARY SCALE

STAFF ATTORNEYS

SALARY CAP
COLA

4.0%

EXPERIENCE

SALARY SCALE EFFECTIVE 1/1/2006

SALARY SCALE EFFECTIVE 1/1/2007

EXPERIENCE	SALARY SCALE EFFECTIVE 1/1/2006				SALARY SCALE EFFECTIVE 1/1/2007			PP	MO	YEAR
	SEMI-MO	MO	YEAR		SEMI-MO	MO	YEAR			
0 to 1 year	\$ 3,014.10	\$ 6,028.20	\$ 72,338.40	1	\$ 3,134.66	\$ 6,269.32	\$ 75,231.84	\$ 120.56	\$ 241.12	\$ 2,893.44
1 to 2 years	\$ 3,229.03	\$ 6,458.06	\$ 77,496.72	2	\$ 3,358.19	\$ 6,716.38	\$ 80,596.56	\$ 129.16	\$ 258.32	\$ 3,099.84
2 to 3 years	\$ 3,417.41	\$ 6,834.82	\$ 82,017.84	3	\$ 3,554.11	\$ 7,108.22	\$ 85,298.64	\$ 136.70	\$ 273.40	\$ 3,280.80
3 to 4 years	\$ 3,597.26	\$ 7,194.52	\$ 86,334.24	4	\$ 3,741.15	\$ 7,482.30	\$ 89,787.60	\$ 143.89	\$ 287.78	\$ 3,453.36
4 to 5 years	\$ 3,774.18	\$ 7,548.36	\$ 90,580.32	5	\$ 3,925.15	\$ 7,850.30	\$ 94,203.60	\$ 150.97	\$ 301.94	\$ 3,623.28
5 to 6 years	\$ 3,889.58	\$ 7,779.16	\$ 93,349.92	6	\$ 4,045.16	\$ 8,090.32	\$ 97,083.84	\$ 155.58	\$ 311.16	\$ 3,733.92
6 to 8 years	\$ 4,006.08	\$ 8,012.16	\$ 96,145.92	7	\$ 4,166.32	\$ 8,332.64	\$ 99,991.68	\$ 160.24	\$ 320.48	\$ 3,845.76
8 to 10 years	\$ 4,118.85	\$ 8,237.70	\$ 98,852.40	8	\$ 4,283.60	\$ 8,567.20	\$ 102,806.40	\$ 164.75	\$ 329.50	\$ 3,954.00
10 or more years	\$ 4,215.70	\$ 8,431.40	\$ 101,176.80	9	\$ 4,384.33	\$ 8,768.66	\$ 105,223.92	\$ 168.63	\$ 337.26	\$ 4,047.12

COURT OF APPEALS OF GEORGIA

SALARY SCALE

ADMINISTRATIVE ASSISTANTS

	SALARY SCALE EFFECTIVE 1/1/2006				SALARY SCALE EFFECTIVE 1/1/2007			PP	MO Variance	YEAR
	SEMI-MO	MO	YEAR		SEMI-MO	MO	YEAR			
Less than 6 months	\$ 1,778.25	\$ 3,556.50	\$ 42,678.00	1	\$ 1,831.60	\$ 3,663.20	\$ 43,958.40	\$	53.35	\$ 1,280.40
1/2 to 1 1/2 year	\$ 1,828.82	\$ 3,657.64	\$ 43,891.68	2	\$ 1,883.68	\$ 3,767.36	\$ 45,208.32	\$	54.86	\$ 1,316.64
1 1/2 to 2 1/2 years	\$ 1,891.90	\$ 3,783.80	\$ 45,405.60	3	\$ 1,948.66	\$ 3,897.32	\$ 46,767.84	\$	56.76	\$ 1,362.24
2 1/2 to 3 1/2 years	\$ 1,964.81	\$ 3,929.62	\$ 47,155.44	4	\$ 2,023.75	\$ 4,047.50	\$ 48,570.00	\$	58.94	\$ 1,414.56
3 1/2 to 4 1/2 years	\$ 2,042.68	\$ 4,085.36	\$ 49,024.32	5	\$ 2,103.96	\$ 4,207.92	\$ 50,495.04	\$	61.28	\$ 1,470.72
4 1/2 to 5 1/2 years	\$ 2,103.52	\$ 4,207.04	\$ 50,484.48	6	\$ 2,166.63	\$ 4,333.26	\$ 51,999.12	\$	63.11	\$ 1,514.64
5 1/2 to 6 1/2 years	\$ 2,164.61	\$ 4,329.22	\$ 51,950.64	7	\$ 2,229.55	\$ 4,459.10	\$ 53,509.20	\$	64.94	\$ 1,558.56
6 1/2 to 8 years	\$ 2,236.80	\$ 4,473.60	\$ 53,683.20	8	\$ 2,303.90	\$ 4,607.80	\$ 55,293.60	\$	67.10	\$ 1,610.40
8 to 10 years	\$ 2,283.76	\$ 4,567.52	\$ 54,810.24	9	\$ 2,352.27	\$ 4,704.54	\$ 56,454.48	\$	68.51	\$ 1,644.24
Over 10 years	\$ 2,330.52	\$ 4,661.04	\$ 55,932.48	10	\$ 2,400.44	\$ 4,800.88	\$ 57,610.56	\$	69.92	\$ 1,678.08

COURT OF APPEALS OF GEORGIA

SALARY SCALE

ADMINISTRATIVE ASSISTANTS

	SALARY SCALE EFFECTIVE 1/1/2006				SALARY SCALE EFFECTIVE 1/1/2007			PP	MO Variance	YEAR
	SEMI-MO	MO	YEAR		SEMI-MO	MO	YEAR			
Less than 6 months	\$ 1,778.25	\$ 3,556.50	\$ 42,678.00	1	\$ 1,849.38	\$ 3,698.76	\$ 44,385.12	\$ 71.13	\$ 142.28	\$ 1,707.12
1/2 to 1 1/2 year	\$ 1,828.82	\$ 3,657.64	\$ 43,891.68	2	\$ 1,901.97	\$ 3,803.94	\$ 45,647.28	\$ 73.15	\$ 146.30	\$ 1,755.60
1 1/2 to 2 1/2 years	\$ 1,891.90	\$ 3,783.80	\$ 45,405.60	3	\$ 1,967.58	\$ 3,935.16	\$ 47,221.92	\$ 75.68	\$ 151.36	\$ 1,816.32
2 1/2 to 3 1/2 years	\$ 1,964.81	\$ 3,929.62	\$ 47,155.44	4	\$ 2,043.40	\$ 4,086.80	\$ 49,041.60	\$ 78.59	\$ 157.18	\$ 1,886.16
3 1/2 to 4 1/2 years	\$ 2,042.68	\$ 4,085.36	\$ 49,024.32	5	\$ 2,124.39	\$ 4,248.78	\$ 50,985.36	\$ 81.71	\$ 163.42	\$ 1,961.04
4 1/2 to 5 1/2 years	\$ 2,103.52	\$ 4,207.04	\$ 50,484.48	6	\$ 2,187.66	\$ 4,375.32	\$ 52,503.84	\$ 84.14	\$ 168.28	\$ 2,019.36
5 1/2 to 6 1/2 years	\$ 2,164.61	\$ 4,329.22	\$ 51,950.64	7	\$ 2,251.19	\$ 4,502.38	\$ 54,028.56	\$ 86.58	\$ 173.16	\$ 2,077.92
6 1/2 to 8 years	\$ 2,236.80	\$ 4,473.60	\$ 53,683.20	8	\$ 2,326.27	\$ 4,652.54	\$ 55,830.48	\$ 89.47	\$ 178.94	\$ 2,147.28
8 to 10 years	\$ 2,283.76	\$ 4,567.52	\$ 54,810.24	9	\$ 2,375.11	\$ 4,750.22	\$ 57,002.64	\$ 91.35	\$ 182.70	\$ 2,192.40
Over 10 years	\$ 2,330.52	\$ 4,661.04	\$ 55,932.48	10	\$ 2,423.74	\$ 4,847.48	\$ 58,169.76	\$ 93.22	\$ 186.44	\$ 2,237.28

Survey of Salaries for CIO/Director of IT at GA State Agencies

Name	Agency	Salary as of 6/30/2005	Salary Inc. Jan 2006 Cap \$1800
Lynn Bolton	Dept. of Audits	108,840	110,640
William Amideo	Dept. of Corrections	123,547	125,347
David Anderson	Employee Retirement System	101,011	102,811
John Stewart	Dept. of Human Resources	115,800	117,600
Gerald Edwards	Legislature	111,337	113,137
David Benoist	Dept. Natural Resources	101,314	103,114
Cynthia Smith	Dept. of Revenue	106,309	108,109
Steve Nichols	GA Technology Authority	122,600	124,400
Average Salary		111,345	113,145

This information was gathered on the Department of Audits website.

<http://www.audits.state.ga.us/esa/index.html>

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Salaries of information systems professionals
The Atlanta Journal-Constitution

This page contains salary survey data for high-tech jobs in Atlanta, Research Triangle Park, N.C., Dallas and Phoenix. You may view data for either of the markets by clicking on the links below, or simply by scrolling down the page:

- [Atlanta](#)
- [Research Triangle](#)
- [Dallas](#)
- [Phoenix](#)

The information, compiled by [Matrix Resources Inc.](#), is for October 1998.

THE ATLANTA MARKET

Management jobs	Low	Average	High
CIO/VP	\$81,034	\$142,762	\$196,886
Director of IS	\$73,931	\$110,578	\$140,732
Application development manager	\$72,858	\$87,351	\$104,619
Help desk manager	\$56,807	\$67,009	\$79,931
Operations manager	\$57,691	\$70,159	\$88,807
Project leader/manager	\$62,428	\$83,055	\$111,972
Quality-assurance manager	\$62,484	\$70,746	\$83,065
Telecom manager	\$54,337	\$64,688	\$81,248
Non-management jobs	Low	Average	High
Database analyst	\$54,509	\$65,971	\$76,111
Database administrator	\$57,651	\$70,542	\$88,607
Systems analyst	\$49,629	\$65,451	\$82,961
Software engineer	\$58,574	\$69,588	\$87,808
Client server developer	\$45,000	\$67,000	\$87,000
AS/400 developer	\$48,000	\$62,100	\$77,500
MVS/COBOL developer	\$57,000	\$63,600	\$73,000
Web Developer	\$52,249	\$64,353	\$81,452
UNIX systems administrator	\$53,400	\$67,000	\$80,000
Network (LAN/WAN) administrator	\$50,916	\$60,832	\$75,451
Systems programmer	\$51,952	\$64,053	\$78,565
PC support specialist	\$33,711	\$40,991	\$53,654
Help desk specialist	\$32,856	\$42,531	\$50,461

Business analyst	\$47,216	\$70,000	\$111,000
Technical writer	\$41,216	\$47,364	\$55,849
Quality assurance analyst	\$46,955	\$56,756	\$73,487
Consultant	\$68,650	\$99,152	\$139,960
Trainer	\$51,181	\$59,477	\$72,151

THE RESEARCH TRIANGLE PARK MARKET

Management jobs	Low	Average	High
CIO/VP	\$79,222	\$141,595	\$195,381
Director of IS	\$70,612	\$110,915	\$148,801
Application development manager	\$72,904	\$87,449	\$104,772
Help desk manager	\$52,613	\$61,898	\$76,753
Operations manager	\$55,953	\$72,352	\$92,468
Project leader/manager	\$54,456	\$78,296	\$95,483
Quality assurance manager	\$62,233	\$73,215	\$82,393
Telecom manager	\$56,648	\$67,439	\$84,703

Non-management jobs	Low	Average	High
Database analyst	\$51,445	\$63,561	\$72,990
Database administrator	\$54,000	\$68,593	\$82,779
Systems analyst	\$47,070	\$62,791	\$81,541
Software engineer	\$57,776	\$67,963	\$86,007
Client server developer	\$44,440	\$66,330	\$85,850
AS/400 developer	\$47,000	\$61,400	\$76,700
MVS/COBOL developer	\$56,400	\$62,900	\$72,270
Web developer	\$52,325	\$62,483	\$85,661
UNIX systems administrator	\$52,800	\$66,300	\$79,200
Network (LAN/WAN) administrator	\$48,773	\$57,560	\$75,212
Systems programmer	\$46,338	\$59,111	\$75,736
PC support specialist	\$31,985	\$39,564	\$51,990
Help desk specialist	\$30,398	\$36,189	\$45,453
Business analyst	\$46,500	\$69,300	\$81,000
Technical writer	\$35,099	\$40,343	\$48,735
Quality assurance analyst	\$45,591	\$53,636	\$66,509
Consultant	\$66,000	\$98,061	\$122,900
Trainer	\$50,071	\$59,608	\$74,868

THE DALLAS MARKET

Management jobs	Low	Average	High
CIO/VP	\$83,466	\$145,271	\$199,231
Director of IS	\$72,991	\$109,461	\$140,296
Application development manager	\$72,575	\$86,196	\$105,366
Help desk manager	\$56,213	\$63,265	\$84,483
Operations manager	\$58,972	\$71,791	\$89,743
Project leader/manager	\$63,099	\$86,767	\$114,257
Quality assurance manager	\$65,333	\$78,500	\$89,548
Telecom manager	\$55,676	\$66,281	\$83,249
Non-management jobs	Low	Average	High

Database analyst	\$57,300	\$69,103	\$78,890
Database administrator	\$58,404	\$70,379	\$88,732
Systems analyst	\$48,955	\$66,363	\$86,923
Software engineer	\$59,940	\$70,711	\$89,468
Client server developer	\$50,000	\$67,500	\$95,000
AS/400 developer	\$53,000	\$69,500	\$85,000
MVS/COBOL developer	\$49,000	\$63,750	\$82,500
Web developer	\$56,153	\$68,538	\$85,612
UNIX systems administrator	\$56,000	\$69,875	\$84,000
Network (LAN/WAN) administrator	\$51,293	\$60,087	\$81,845
Systems programmer	\$51,537	\$63,846	\$80,768
PC support specialist	\$35,902	\$41,070	\$52,357
Help desk specialist	\$33,178	\$40,662	\$49,816
Business analyst	\$46,000	\$77,400	\$105,000
Technical writer	\$43,876	\$48,122	\$53,765
Quality assurance analyst	\$46,659	\$57,393	\$69,088
Consultant	\$67,939	\$99,871	\$132,542
Trainer	\$55,734	\$64,123	\$78,777

THE PHOENIX MARKET

Management jobs	Low	Average	High
CIO/VP	\$75,341	\$139,952	\$194,392
Director of IS	\$69,198	\$103,686	\$139,441
Application development manager	\$68,715	\$78,669	\$92,531
Help desk manager	\$55,915	\$62,107	\$71,249
Operations manager	\$52,233	\$66,583	\$84,394
Project leader/manager	\$62,229	\$72,688	\$89,711
Quality assurance manager	\$58,922	\$69,948	\$85,764
Telecom manager	\$53,914	\$64,184	\$80,614
Non-management jobs	Low	Average	High
Database analyst	\$54,357	\$65,065	\$75,612
Database administrator	\$54,767	\$66,984	\$78,032
Systems analyst	\$47,226	\$59,822	\$77,572
Software engineer	\$57,009	\$68,756	\$83,172
Client server developer	\$44,000	\$62,473	\$85,000
AS/400 developer	\$45,000	\$57,900	\$70,000
MVS/COBOL developer	\$56,100	\$65,000	\$75,000
Web developer	\$52,377	\$62,580	\$79,857
UNIX systems administrator	\$52,000	\$68,150	\$73,200
Network (LAN/WAN) administrator	\$47,277	\$58,487	\$72,243
Systems programmer	\$49,960	\$59,259	\$74,547
PC support specialist	\$32,983	\$40,312	\$53,188
Help desk specialist	\$33,007	\$37,083	\$44,083
Business analyst	\$48,000	\$60,200	\$80,000
Technical writer	\$34,952	\$43,810	\$53,632
Quality assurance analyst	\$42,986	\$52,072	\$63,549
Consultant	\$64,781	\$88,598	\$107,605

Trainer	\$50,000	\$58,589	\$70,226
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Court of Appeals

Memorandum

To: Chief Judge John H. Ruffin, Jr.
From: ~~William L. Martin, III~~
Subject: June Administrative Banc Meeting Minutes
Date: June 26, 2006

Attached please find the revised Minutes for the June Banc Meeting. Please note that on page 4 under paragraph 4, the second paragraph, Judge Miller has instructed me that she was not voting against John Ruggeri for the position of Director of Technical Services, that she was voting against the concept of not advertising the position.

If you have any questions or would like to discuss the matter with me, please do not hesitate to contact me.

Should these Minutes meet with your approval, please initial same and return them to me.

Thank you.

/ld
Attachments

Bill,
I believe these minutes are correct. However,
Judge Miller voted against the motion as stated, and
she is giving her reason as to why. That was also
my reason, but that was not the motion on the
floor. 

**MINUTES OF THE BANC MEETING
OF THE COURT OF APPEALS OF GEORGIA**

Tuesday, June 20, 2006

The June Banc Meeting of the Court of Appeals of Georgia was held in the Third Floor Conference Room at 10:30 a.m. on Tuesday, June 20, 2006. Those present were:

Chief Judge John H. Ruffin, Jr.
Presiding Judge Gary B. Andrews
Presiding Judge Edward H. Johnson
Presiding Judge G. Alan Blackburn
Presiding Judge J.D. Smith
Judge Anne Elizabeth Barnes
Judge M. Yvette Miller
Judge John J. Ellington
Judge Herbert E. Phipps
Judge A. Harris Adams
Judge Debra H. Bernes
Mr. William L. Martin, III, Clerk/Court Administrator

Guests:

Ms. Jan Kelley, Court Fiscal Officer (part of the meeting)
Ms. Holly Sparrow, Deputy Administrator (part of the meeting)

Not Present:

Judge Charles B. Mikell, Jr.

I. **CALL TO ORDER:**

Chief Judge Ruffin called the meeting to order at 10:30 a.m.

II. **MEETING ISSUES:**

Chief Judge Ruffin announced a quorum was present and called for a motion to approve the Agenda. Presiding Judge Blackburn moved to approve the agenda. That motion was seconded by Presiding Judge Johnson and passed unanimously.

III. **APPROVAL OF MINUTES:**

Chief Judge Ruffin called for a motion to approve the Minutes of the April 19, 2006 Banc Meeting Minutes and the called Banc Meeting Minutes of May 23, 2006. Presiding Judge Johnson made a motion to approve the Minutes of the Banc Meeting Minutes, which motion was seconded by Judge Adams. The motion passed unanimously.

IV. **OLD BUSINESS:**

(1) ***COLA***

Chief Judge Ruffin called upon Jan Kelley, to update the members of the Banc on the status of a pay raise. Ms. Kelley stated the COLA would be between three and four percent. She said the Senate Budget Office is suggesting to all agencies that the COLA may only be three percent. She distributed charts showing the effect of three and four percent raises. She stated she would need to know before the budget was submitted what the pay raise would be for the Court's employees.

(2) ***Special Concerns for FY2007 Supplemental Budget Request and FY2008 Budget***

Ms. Kelley stated if the Court had any special budget needs she must know that prior to the submission of the budget. If the Court is interested in including a pay raise in its original budget or if the Court is planning to create any new salaried positions, she needs to know that fact. She said it is nearly impossible to amend the budget figures once they have been submitted to the Legislature.

Presiding Judge Smith stated he had seen where the Immediate Past Bar President Robert Ingram has established a Commission for Judicial Services and he had heard the Commission had recommended a twenty percent pay raise for appellate judges. Judge Phipps said he is on the commission and had been asked by the new State Bar President Jay Cook to continue to serve. He said he was unaware of any recommendation for a twenty percent pay increase.

Ms. Kelley asked if there were questions regarding the budget. Hearing none, Ms. Kelley left the Banc Meeting.

(3) ***Court's Strategic Plan***

Chief Judge Ruffin gave a brief report on the progress of the Court's Strategic Plan and handed out a report on the one - two year plan, a four year plan and the long term plan.

(4) ***Report on the Centennial Celebration***

Ms. Sparrow entered the Banc Meeting to report on the status of the Court's Centennial celebration. Ms. Sparrow stated the most recent off-site oral argument was held in Jackson County and other off-site oral arguments were scheduled for Morehouse College, Georgia Southern, Fort Valley and other venues in September. She also reported information on the Court's oratorical contest had been provided to all the public and private high schools in Georgia.

Ms. Sparrow said the committee was continuing to coordinate the Centennial dinner with the Aquarium officials and reported a memorandum had been sent to each judge regarding the invitation list. The Committee is also working on an invitation list.

Ms. Sparrow stated she and Ashley Stollar of the Administrative Office of the Courts had met with the Chief Judge to approve the event program and Ms. Stollar had been very instrumental in developing the artwork and graphics.

Ms. Sparrow said the Court's Centennial video was nearly complete. Chief Judge Ruffin said he hoped to have the judges view the video before the Committee or others see it. There were no questions of Ms. Sparrow and she left the meeting.

IV. NEW BUSINESS:

(1) *Centennial Robe Policy*

Chief Judge Ruffin recognized Presiding Judge Smith. Presiding Judge Smith said he had a question as to what the policy of the Court was regarding the use of the new robes. Chief Judge Ruffin said he had suggested the policy would be to wear the new robes this year with the honor cord and next year to wear the new robes only at appellate admission ceremonies and affairs of State. Chief Judge Ruffin said that was merely his suggestion and he was open to whatever policy the majority of the Court wished to adopt regarding the new robes.

Presiding Judge Smith made a motion to use the ceremonial robes with the honor cords for the Centennial year and beginning in 2007, to wear the ceremonial robes without the honor cords for various official functions such as Mass Swearing-In Ceremonies or attendance at the Capitol. Judge Ellington seconded the motion. Presiding Judge Andrews offered an amendment to the motion that the honor cords not be worn at all.

Chief Judge Ruffin called for a vote on the amendment to the motion. The amendment failed with those judges voting against the amendment being Chief Judge Ruffin, Judge Barnes, Judge Miller, Judge Ellington, Judge Phipps and Judge Bernes. Those voting for the amendment were Presiding Judge Andrews, Presiding Judge Johnson, Presiding Judge Blackburn, Presiding Judge Smith and Judge Adams.

Chief Judge Ruffin then called for a vote on the main motion which passed with all judges voting to wear the robes with honor cords for the Centennial year and then to wear the robes on special occasions in 2007 and thereafter without the honor cords. The motion passed with all judges voting in favor of the motion except Presiding Judge Andrews and Presiding Judge Johnson.

(2) *Judicial Disqualifications and Recusals*

Chief Judge Ruffin then recognized Judge Adams who asked the issue of judicial disqualifications and recusals be brought to the attention of the Banc. Judge Adams stated he

thought the Court should adopt the prior policy of preset disqualifications and the Court might want to look at the policy of assigning judges to vote and/or author on disqualifications. Presiding Judge Andrews suggested Central Staff could identify early on potential conflicts for the judges' offices with parties and/or attorneys. Judge Barnes stated as soon as the yellow sheets (Internal Docketing Notice) came in the judge's office she looked at them before assigning cases to her staff attorneys. Judge Barnes stated the Internal Docketing Notice named the parties and also the attorneys involved so the judge's office could identify early on potential conflicts.

After the matter was discussed further, Presiding Judge Blackburn suggested the clerk review and consider the situation and look for ways to improve it. Presiding Judge Blackburn said if a judge is disqualified or should be recused then that is the way it must be, however, he said it was unfair for one judge to get all of the assignments on recusals.

Chief Judge Ruffin asked the clerk to review the matter and look for ways to improve the system and report back to the Banc.

(3) *Adoption of Policies to Advertise for Vacancies*

Chief Judge Ruffin announced that Judge Mikell had suggested at an earlier Banc Meeting the Court adopt a policy to advertise vacancies on the Court. Such a policy has not yet been adopted and after a thorough discussion of the matter, Chief Judge Ruffin appointed a committee consisting of Judge Barnes, Judge Phipps and Judge Ellington to consider ways to advertise the vacancies on the Court.

(4) *IT Director's Position*

Presiding Judge Johnson made a motion to appoint John Ruggeri as the Head of Technical Services for the Court. The motion was seconded by Presiding Judge Andrews. There was a thorough discussion of the matter as it related to Mr. Ruggeri and whether the Court should look to Judge Mikell's suggestion of advertising for the position. The Court discussed the various aspects of the matter with some judges stressing the need for continuity in the Court's IT operations. All judges agreed the Court needed to adopt a policy of advertising for open positions, but differed as to whether this was a time to institute such a policy with the critical needs of the Court's technical services in the balance.

Chief Judge Ruffin called the question and the motion was passed with all judges voting in favor with the exception of Chief Judge Ruffin and Judge Phipps voting against.

Presiding Judge Johnson then turned to the issue of salary regarding Mr. Ruggeri as the Head of Technical Services. Presiding Judge Johnson showed a list of comparable salaries to other IT Heads in State Government. After a brief discussion of the matter, Presiding Judge Johnson made a motion the salary be set at \$101,176.80. The motion was seconded by Presiding Judge Smith and passed unanimously.

(5) *Georgia Courts Automation Committee Commission*

Chief Judge Ruffin reported Judge Mikell had resigned as a member of the Georgia Courts Automation Committee Commission and he has appointed Judge Bernes to serve in that position in his stead. Chief Judge Ruffin also stated Judge Mikell suggested it may improve the morale of staff attorneys for the Court to have a seminar they can all attend. There was some discussion as to whether a staff attorney from each judge's office should be authorized to attend the annual State Bar Meeting.

V. ADJOURNMENT:

There being no further business and upon hearing a motion to adjourn, Chief Judge Ruffin adjourned the meeting at 11:30 a.m.

After adjournment, the Banc went into Executive Session.

Respectfully submitted,

WILLIAM L. MARTIN, III
Clerk/Court Administrator
Court of Appeals of Georgia

Minutes approved by the Court
En Banc on the _____ day of
_____, 2006.

COURT OF APPEALS OF GEORGIA
JUNE ADMINISTRATIVE BANC MEETING

Tuesday, June 20, 2006
10:30 a.m.
Third Floor Conference Room

AGENDA

- I. Call to Order Chief Judge Ruffin
- II. Ascertainment of Quorum
- III. Adoption of Previous Minutes
- IV. Old Business
 - 1. Status of Pay Raise Jan Kelley
 - 2. Special Concerns for FY 2007 Supplemental
Budget Request and FY 2008 Budget Jan Kelley
 - 3. Report on Centennial Celebration Holly Sparrow
- V. New Business
 - 1. Centennial Robe Policy Presiding Judge Smith
 - 2. Judicial Disqualifications/Recusals Judge Adams
 - 3. Adoption of Policy to Advertise Employee Vacancies
on the Court
 - 4. IT Director's Position Presiding Judge Johnson
 - 5. Other
- VI. Adjournment



Court of Appeals

Memorandum

To: Chief Judge Ruffin

From: Judge Adams *AAA*

Subject: Agenda Item for Banc Meeting

Date: June 13, 2006

At our next banc meeting, I would like to discuss changing the system we use to handle disqualifications. It is my understanding that a different system was used in the past, and I would like us to consider returning to that system. According to what I have been told, under the old system, before each docketing year each judge would notify the clerk in writing of all disqualifications for whatever reasons. In that manner, these cases were never assigned to the disqualified judge, with the docketing system ensuring an even and random assignment of cases to all judges. (I am sure Bill Martin can explain exactly how this worked much better than I can.) At least from my view at this point, this seems to be a more equitable and sensible way to handle disqualifications. This is especially true considering the very high (record?) number of these we have seen in the past year or so.

Thank you for your consideration of this matter.



Court of Appeals

Memorandum

To: Chief Judge John H. Ruffin, Jr.

From: Jan R. Kelley *JK* Director of Fiscal Services

Subject: FY 2007 C-O-L-A Statutory Officers

Date: June 2, 2006

Attached is the memorandum I just received from the Office of Planning and Budget regarding th FY 2007 cost-of-living increase for the statutory officers whose salary is set by code section 45-7-4(a).



OFFICE OF PLANNING AND BUDGET

Sonny Perdue
Governor

Shelley C. Nickel
Director

May 30, 2006

MEMORANDUM

TO: Constitutional Officers
Legislative Fiscal Office
Justices of the Supreme Court Fiscal Officer
Judges of the Court of Appeals Fiscal Officer
Superior Court Judges Fiscal Officer
District Attorneys Fiscal Officer

FROM: Shelley C. Nickel *SCN*

SUBJECT: Fiscal Year 2007 Cost-of-Living Adjustment

Pursuant to House Bill 1027, Office of Planning and Budget is required to provide the percentage increase for the annual cost-of-living adjustment authorized by O.C.G.A. 45-7-4(b) for each state officer whose salary is set by code section 45-7-4(a). This percentage increase is to be equal to the average percentage of the general increase in salary authorized to employees of the executive, judicial, and legislative branches of government. Additionally, the annual cost-of-living increase is only applicable to those specific positions that are listed in the code section referenced above.

For Fiscal Year 2007 the annual cost-of-living increase shall be 2.89%. This percentage increase should be applied to each individual's salary who is eligible for the cost-of-living increase.

If you have any questions, please contact Brenda Purcell in the Planning, Research and Evaluation Division at 404-656-7966.

SCN/bpb

cc: Tommy Hills, Chief Financial Officer
Jim Lientz, Chief Operating Officer
Charlie Walker, Director, House Budget Office
Kevin Fillion, Director, Senate Budget Office



Court of Appeals

Memorandum

To: Chief Judge Ruffin

From: J.D. Smith 

Subject: Banc meeting, Tuesday, May 23

Date: May 22, 2006

If it is possible to do so, I request that two items be added to the banc agenda for tomorrow. I would like for us to discuss both the policy for wearing of the new ceremonial robes/cords and the ticket price for the October dinner at the Georgia Aquarium.

Of course, I'll be glad to discuss either of both of these matters with you beforehand, if you wish.

Thank you for your consideration of this request.



Court of Appeals

Memorandum

To: All Judges
From: Chief Judge Ruffin
Subject: Centennial Robes
Date: April 20, 2006

Each of you has been given your centennial robe, and most of you have been given the purple honor cord. I am assuming that each judge's robe is a proper fit. The remaining honor cords will be distributed today, with the exception of Judge Mikell's. (I will hold his pending his return from Savannah.)

The Court has not set a policy on centennial robe protocol. My suggestion in the absence of a Court policy is: the centennial robe will be worn on the bench for the remainder of this year in observance of the centennial, and that it will be worn to all official actions of State where we normally wear robes, as well as at the mass swearing-in.

I suggest that next year, we revert to our regular robes, but that we wear the centennial robes to all Affairs of State, consistent with our robing tradition, including mass swearing-ins.

This policy is only a suggestion, and it will be on the agenda for the next Executive Council Meeting as well as the next Banc Meeting, subject to interim action as indicated below.

If you are in agreement (or not) with this temporary policy, please vote yea or nay by e-mail. An alternative is to e-mail your suggestion to me.

Thank you for your patience and consideration.

From: J. D. Smith
To: Parkert@appeals.courts.state.ga.us
Date: 4/20/2006 12:54:10 PM
Subject: Re: Centennial Robes

Chief Judge Ruffin,

As I've indicated previously, my personal preference was to stick with plain black robes. I respect the Court's decision, though, and I agree with the proposed temporary policy. I think it's very well thought out. My only suggestion is that we not use cords of any color unless the Supreme Court starts wearing something similar. Otherwise, it will look to some as if we're trying to one-up the higher court.

Thanks.

JDS

>>> Chief Judge Ruffin (Tracey Parker) >>>

Each of you has been given your centennial robes, and most of you have been given the purple honor cord. I am assuming that each judge's robe is a proper fit. The remaining honor cords will be distributed today, with the exception of Judge Mikell's. (I will hold his pending his return from Savannah.)

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Thank you for your patience and consideration.

COURT OF APPEALS OF GEORGIA

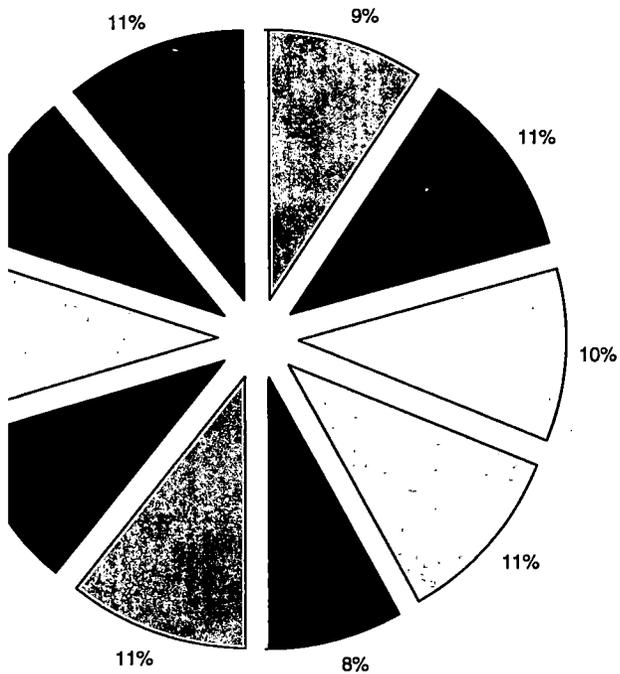
REALLOCATION OF SPACE

40

JUDGE	TOTAL	%
ADAMS	1508	9.31%
ANDREWS	1860	11.48%
BARNES	1672	10.32%
BLACKBURN	1732.25	10.70%
BERNES	1324.25	8.18%
JOHNSON	1738	10.73%
MILLER	1578	9.74%
PHIPPS	1545.5	9.54%
RUFFIN	1462	9.03%
SMITH	1776	10.97%
	16196	100.00%

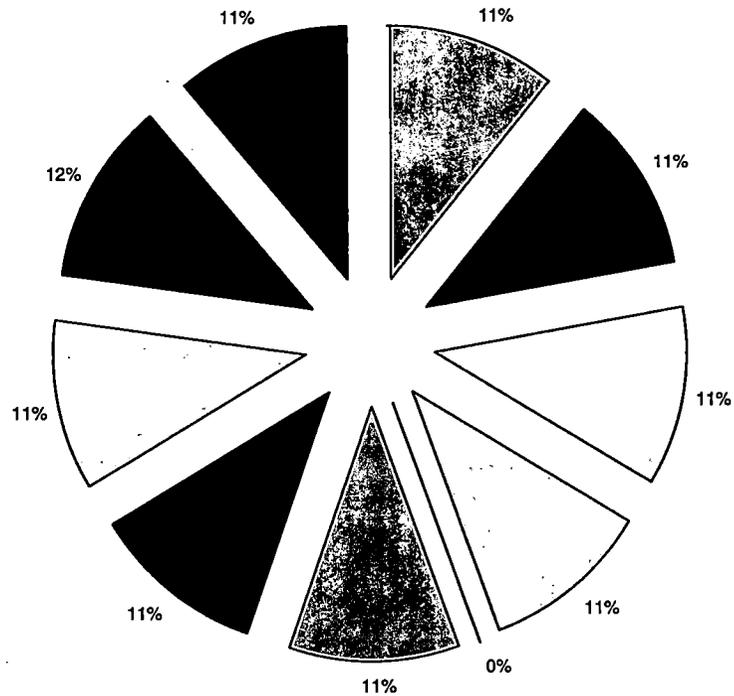
SUITE	JUDGE	TOTAL	%
402	ADAMS	1710	10.70%
424	ANDREWS	1860	11.64%
408	BARNES	1783	11.16%
420	BLACKBURN	1756	10.99%
431	BERNES	0	0.00%
416	JOHNSON	1738	10.87%
434	MILLER	1765	11.04%
435	PHIPPS	1718.25	10.75%
412	RUFFIN	1877	11.74%
407	SMITH	1776	11.11%
TOTAL		15983.25	100.00%

CURRENT SPACE ALLOCATION



- ▣ 402 ADAMS
- 424 ANDREWS
- 408 BARNES
- 420 BLACKBURN
- 431 BERNES
- ▣ 416 JOHNSON
- 434 MILLER
- 435 PHIPPS
- 412 RUFFIN
- 407 SMITH

RECOMMENDED SPACE ALLOCATION



COURT OF APPEALS OF GEORGIA

REALLOCATION OF SPACE

CURRENT SPACE ALLOCATION

JUDGE	RANK	SQ.FT.	TOTAL	%
ANDREWS	1		1860	11.48%
SMITH	2		1776	10.97%
JOHNSON	3		1738	10.73%
BLACKBURN	4		1732.25	10.70%
BARNES	5		1672	10.32%
MILLER	6		1578	9.74%
PHIPPS	7		1545.5	9.54%
ADAMS	8		1508	9.31%
RUFFIN	9		1462	9.03%
BERNES	10		1324.25	8.18%
			16196	100.00%

RECOMMENDED SPACE ALLOCATION

SUITE	JUDGE	RANK	SQ.FT.	TOTAL	%
412	RUFFIN	1		1877	11.74%
424	ANDREWS	2		1860	11.64%
408	BARNES	3		1783	11.16%
407	SMITH	4		1776	11.11%
434	MILLER	5		1765	11.04%
420	BLACKBURN	6		1756	10.99%
416	JOHNSON	7		1738	10.87%
435	PHIPPS	8		1718.25	10.75%
402	ADAMS	9		1710	10.70%
431	BERNES	10		0	0.00%
TOTAL				15983.25	100.00%

COURT OF APPEALS OF GEORGIA

REALLOCATION OF SPACE

CURRENT

RECOMMENDED

	FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	ADJ	FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	COMMENTS
G	4	402	1006	JUDGE'S CHAMBERS			1				4	402	1006	JUDGE'S CHAMBERS			1			
	6	614-D	300	LA-ANN KELLEY				1			6	614-D	300	LAW ASSISTANT				1		
L	6	616-A	202	LA-MIKE WAKEFIELD				1			6	616-A	202	LAW ASSISTANT				1		
									202		6	616-B	202	INTERN					X	GAIN INTERN SPOT
					1508	8.36%	1	2	0						1710	10.31%	1	2	1	
	4	424	1349	JUDGE'S CHAMBERS			1		X		4	424	1349	JUDGE'S CHAMBERS			1		X	
	6	603	255	LA-GLENNA STONE				1			6	603	255	LAW ASSISTANT				1		
L	6	620	256	LA-JOE CHANDLER				1			6	620	256	LAW ASSISTANT				1		
					1860	10.31%	1	2	1						1860	11.21%	1	2	1	
	4	408	1072	JUDGE'S CHAMBERS			1				4	408	1072	JUDGE'S CHAMBERS			1			
	6	610-A	300	LA-ANGIE WRIGHT-RHEAVES				1			6	610-A	300	LAW ASSISTANT				1		
L	6	610-B	300	LA-CHRISTINA SMITH				1			6	610-B	300	LAW ASSISTANT				1		
									111		6	605	111						X	GAIN INTERN SPOT
					1672	9.26%	1	2	0						1783	10.75%	1	2	1	
	4	420	1231	JUDGE'S CHAMBERS			1		X		4	420	1231	JUDGE'S CHAMBERS			1		X	
	6	610-C	300	LA-DIRK CHRISTENSEN				1			6	610-C	300	LAW ASSISTANT				1		
L	6	618-C	201.25	LA-CHARLES BONNER				1		-201.25	6	618-C	0	LAW ASSISTANT						
									225		4	431-C	225	LAW ASSISTANT			1			LA-FROM 6 TO 4
					1732.25	9.60%	1	2	1						1756	10.59%	2	1	1	
	4	431-A	374	JUDGE'S OFFICE			1			-374	4	431-A	0							
		431-C	374	SECRETARY						-374		431-C	0							
		431-B	225	LA-GORDON HAMRICK						-225		431-B	0							
L	6	614-C	150	LA-TIFFANI MOODY				1		-150	6	614-C	0							
	6	618-B	201.25	LA-MONICA OWENS				1		-201.25	6	618-B	0							
					1324.25	7.34%	1	2	0						0	0.00%	0	0	0	

COURT OF APPEALS OF GEORGIA

REALLOCATION OF SPACE

CURRENT

RECOMMENDED

LG	CURRENT					RECOMMENDED					FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	ADJ	FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	COMMENTS
	FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	ADJ																				
	4	416	1454	JUDGE'S CHAMBERS			2		X		4	416	1454	JUDGE'S CHAMBERS			2		X		4	416	1454	JUDGE'S CHAMBERS			2		X	
	6	612	284	LA-LORRE GAUDIOSI				1			6	612	284	LAW ASSISTANT							6	612	284	LAW ASSISTANT				1		
					1738	9.63%	2	1	1															1738	10.48%	2	1	1		
	4	434	1146	JUDGE'S CHAMBERS			1				4	434	1146	JUDGE'S CHAMBERS			1				4	434	1146	JUDGE'S CHAMBERS			1			
	4	418-A	132	LA-PHILIP ROBERT ELZEY			1				4	418-A	132	INTERN						X		418-A	132	INTERN					X	GAIN INTERN SPOT
	6	610-D	300	LA-PAUL ROBBLEE				1			6	610-D	300	LAW ASSISTANT							6	610-D	300	LAW ASSISTANT				1		
									187		4	431-A1	187	LAW ASSISTANT			1				4	431-A1	187	LAW ASSISTANT			1			UPGRADE LA OFC
					1578	8.74%	2	1	0															1578	10.64%	2	1	1		
	4	435	1143	JUDGE'S CHAMBERS			2				4	435	1143	JUDGE'S CHAMBERS			1				4	435	1143	JUDGE'S CHAMBERS			1			
	6	618-A	201.25	LA-VALERI MCBRIDE						-201.25	6	618A	0	LAW ASSISTANT			1				6	618A	0	LAW ASSISTANT			1			MOVE FROM 6 TO 4
	6	618-D	201.25	INTERN					X		6	618D	201.25	INTERN						X	6	618D	201.25	INTERN					X	
										374	4	431-B	374	LAW ASSISTANT			1				4	431-B	374	LAW ASSISTANT			1			UPGRADE LA OFC
					1545.5	8.56%	2	1	1															1545.5	10.36%	3	0	1		
	4	412	991	JUDGE'S CHAMBERS			1		X		4	412	991	JUDGE'S CHAMBERS			1				4	412	991	JUDGE'S CHAMBERS			1			
	4	413	269	LA-REBECCA BURNAUGH			1				4	413	269	INTERN						X		413	269	INTERN					X	GAIN NEW INTERN SPOT
	6	616-B	202	LA-SARA O'DEA						-202	6	616-B	0	LAW ASSISTANT-SO							6	616-B	0	LAW ASSISTANT-SO						
										187	4	431-B	187	LAW ASSISTANT-RB			1				4	431-B	187	LAW ASSISTANT-RB			1			UPGRADE LA OFC
										430	6	614-B/C	430	LAW ASSISTANT-SO							6	614-B/C	430	LAW ASSISTANT-SO			1			UPGRADE LA OFC
					1462	8.10%	2	1	1															1462	11.32%	2	1	1		
	4	407	1619	JUDGE'S CHAMBERS			2				4	407	1619	JUDGE'S CHAMBERS			2				4	407	1619	JUDGE'S CHAMBERS			2		X	
	4	411	157	LA-LYNNE JOHNSON			1				4	411	157	LAW ASSISTANT			1				4	411	157	LAW ASSISTANT			1			
									X																					
					1776	9.84%	3	0	1															1776	10.71%	3	0	1		

COURT OF APPEALS OF GEORGIA

REALLOCATION OF SPACE

CURRENT

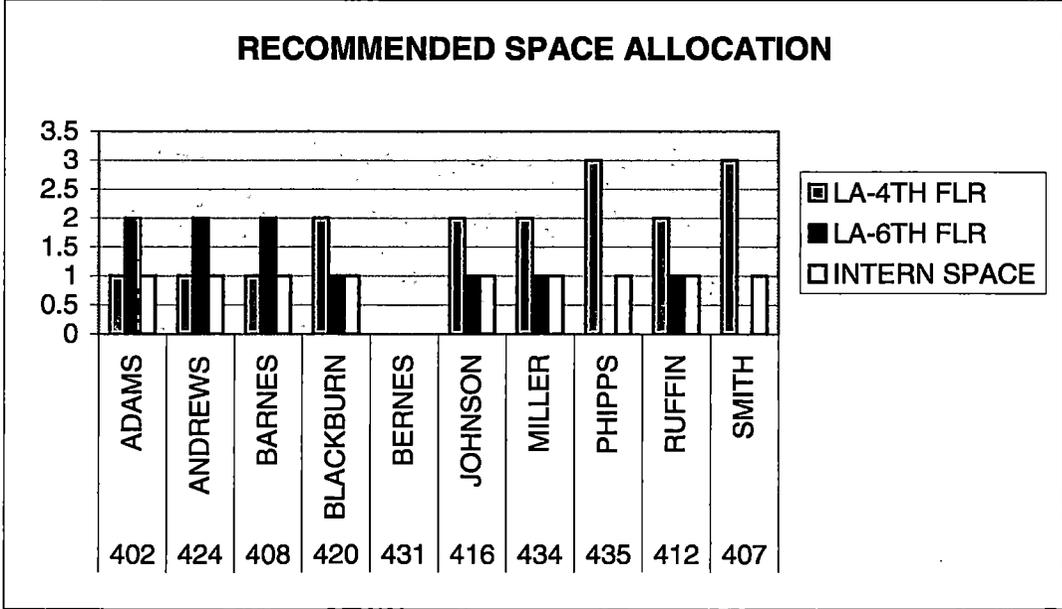
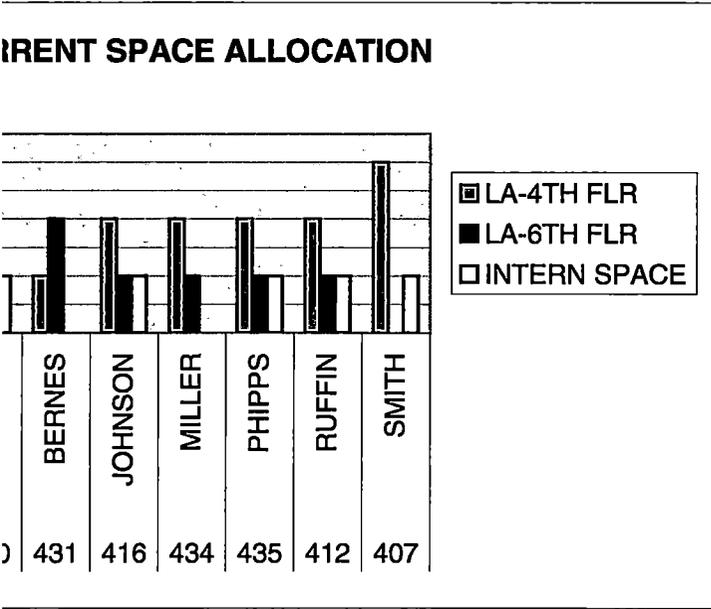
RECOMMENDED

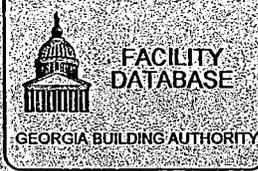
IG	FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	ADJ	FLOOR	LOCATION	SQ.FT.	COMMENTS	TOTAL	%	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	COMMENTS
		104-B	236	LA-JULIANNE WHISNANT						-236			0							
		104-C	370	LA-JULE FELTON						-370			0							
		104-D	370	LA-DAVID PAYNE						-370			0							
		104-T	115	CS-COPY ROOM						-115			0							
		104 OPEN	370	CS-LIBRARY AREA						-370			0							
										201.25		618-A	201.25	CS-FLOATER LA						
										201.25		61A-B	201.25	CS-FLOATER LA						
										201.25		618-C	201.25	CS-FLOATER LA						
														SHARED SPACE						
					1461	8.10%									603.75	3.64%				
		614-B	280	AA-CRYSTAL WILLIS						-280			0							
		605	111	AA-DIANE JOY						-111			0							
					391	2.17%									0	0.00%				
					16196	89.74%	16	14	6	-212.75					15983.25	96.36%	17	10	9	
					18048	100.00%									16587	100.00%				

COURT OF APPEALS OF GEORGIA

LA-4TH FLR	LA-6TH FLR	INTERN SPACE	LAW ASST-4TH FLR
1	2	0	1 @ 3 ATTYS
1	2	1	4 @ 2 ATTYS
1	2	0	5 @ 1 ATTYS
1	2	1	10 JUDGES
1	2	0	
2	1	1	
2	1	0	
2	1	1	
2	1	1	
3	0	1	
16	14	6	

SUITE	JUDGE	LA-4TH FLR	LA-6TH FLR	INTERN SPACE	LAW ASST-4TH FLR
402	ADAMS	1	2	1	2 @ 3 > 1
424	ANDREWS	1	2	1	4 @ 2
408	BARNES	1	2	1	3 @ 1 < 2
420	BLACKBURN	2	1	1	9 JUDGES
431	BERNES	0	0	0	
416	JOHNSON	2	1	1	
434	MILLER	2	1	1	
435	PHIPPS	3	0	1	
412	RUFFIN	2	1	1	
407	SMITH	3	0	1	
TOTAL		17	10	9	





Facilities Management

Space Totals

Gross:	14,019
Penetrations:	983
Fir Rentable:	13,036
Bldg Common:	0
Fir Common:	3,006
Rentable:	13,540
Usable:	10,030
Assignable:	10,033

Assigned Space

Agency #	RSF
100	65
432	13,477

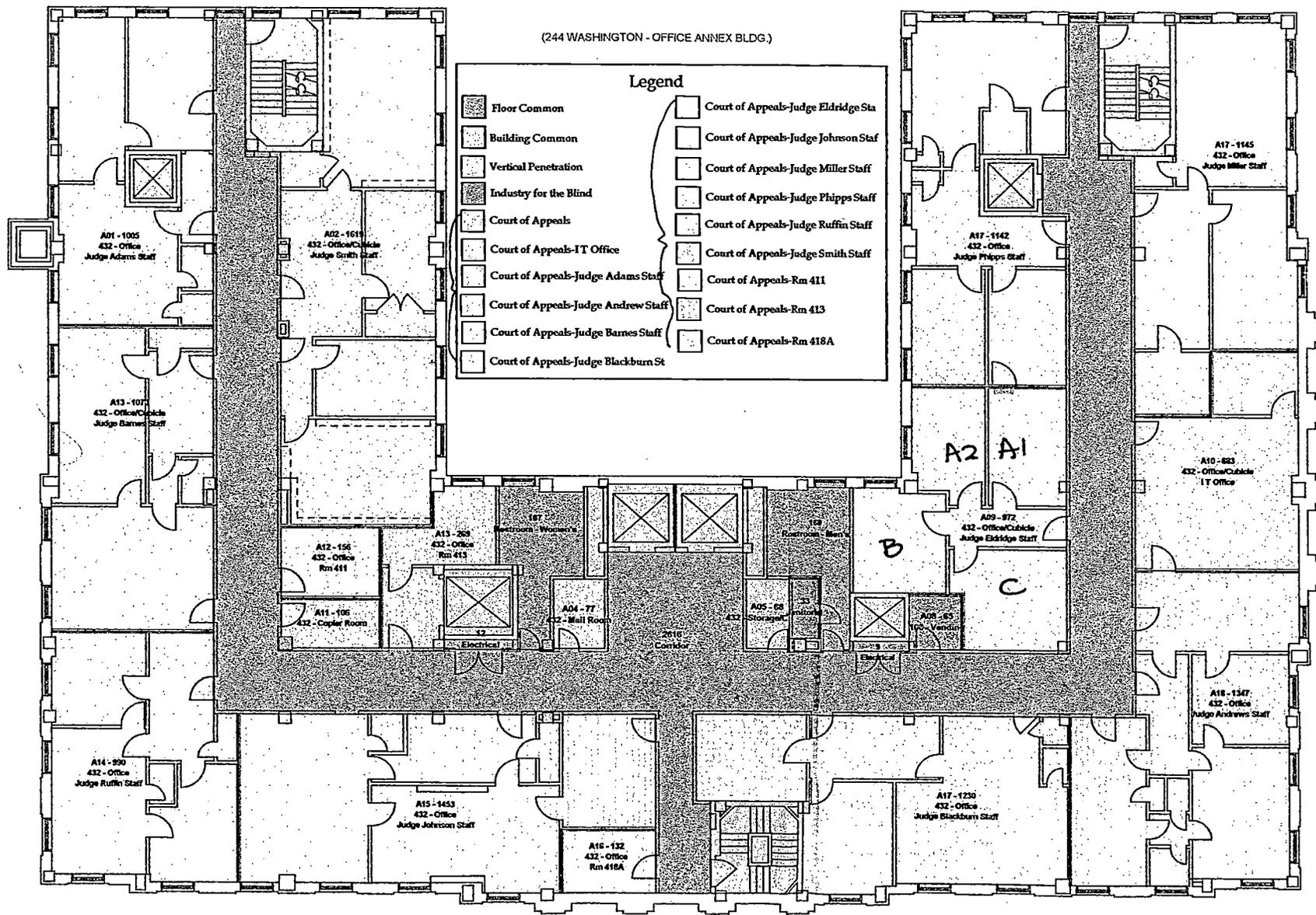
DATE UPDATED 3/20/2003

Judicial Building
 Building # 206
 Floor # 004

(244 WASHINGTON - OFFICE ANNEX BLDG.)

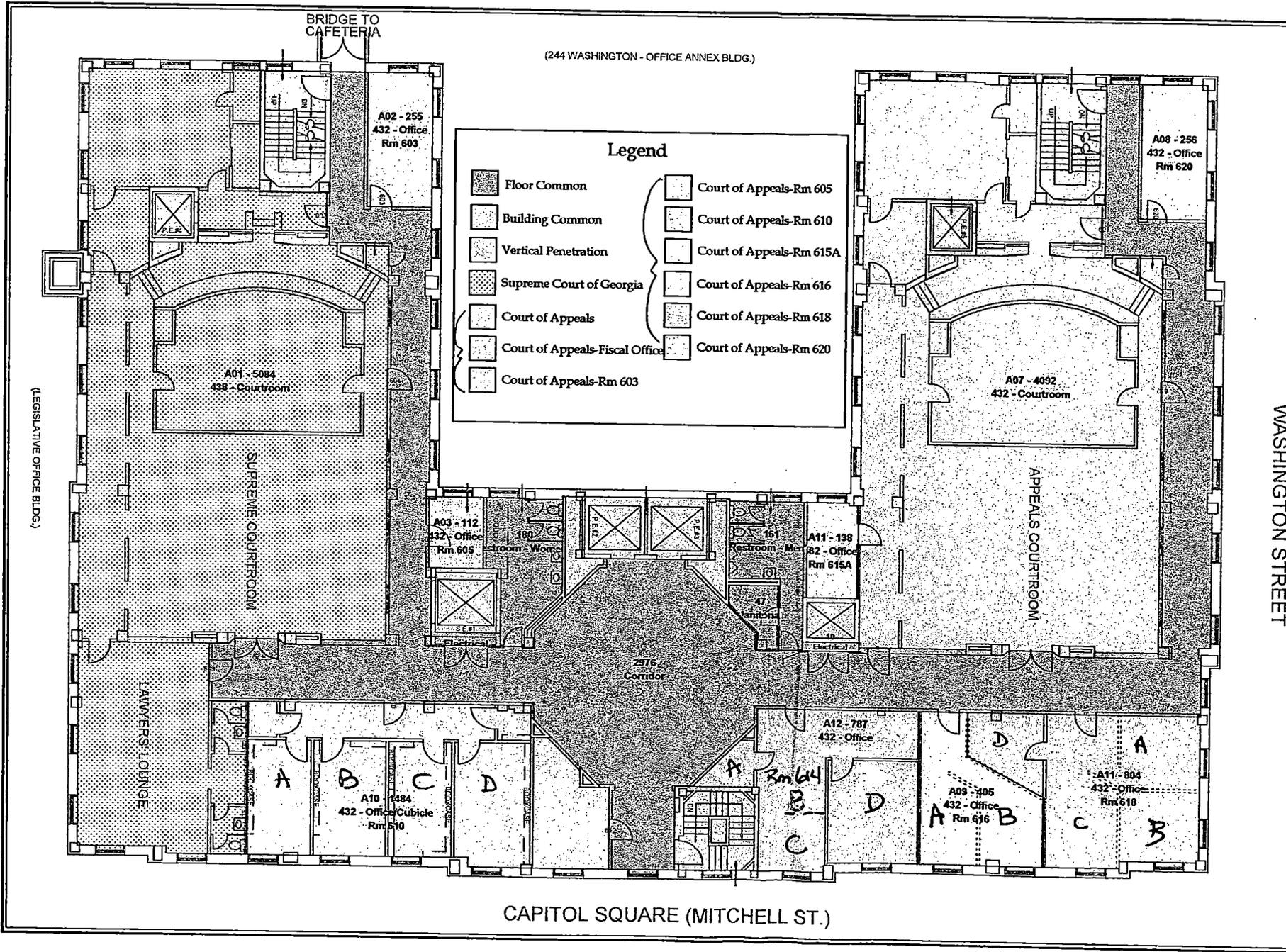
Legend

- Floor Common
- Building Common
- Vertical Penetration
- Industry for the Blind
- Court of Appeals
- Court of Appeals-IT Office
- Court of Appeals-Judge Adams Staff
- Court of Appeals-Judge Andrew Staff
- Court of Appeals-Judge Barnes Staff
- Court of Appeals-Judge Blackburn Staff
- Court of Appeals-Judge Eldridge Staff
- Court of Appeals-Judge Johnson Staff
- Court of Appeals-Judge Miller Staff
- Court of Appeals-Judge Phipps Staff
- Court of Appeals-Judge Ruffin Staff
- Court of Appeals-Judge Smith Staff
- Court of Appeals-Rm 411
- Court of Appeals-Rm 413
- Court of Appeals-Rm 418A



CAPITOL SQUARE (MITCHELL ST.)

LEGISLATIVE OFFICE BLDG.)



(244 WASHINGTON - OFFICE ANNEX BLDG.)

Legend

- Floor Common
- Building Common
- Vertical Penetration
- Supreme Court of Georgia
- Court of Appeals
- Court of Appeals-Fiscal Office
- Court of Appeals-Rm 603
- Court of Appeals-Rm 605
- Court of Appeals-Rm 610
- Court of Appeals-Rm 615A
- Court of Appeals-Rm 616
- Court of Appeals-Rm 618
- Court of Appeals-Rm 620

(LEGISLATIVE OFFICE BLDG.)

WASHINGTON STREET

CAPITOL SQUARE (MITCHELL ST.)

BRIDGE TO CAFETERIA

A02 - 255
432 - Office
Rm 603

A08 - 256
432 - Office
Rm 620

A01 - 5084
438 - Courtroom

A07 - 4092
432 - Courtroom

SUPREME COURTROOM

APPEALS COURTROOM

LAWYERS LOUNGE

A03 - 112
432 - Office
Rm 605

A11 - 138
82 - Office
Rm 615A

2976
Corridor

A10 - 1484
432 - Office/Cubicle
Rm 510

A12 - 787
432 - Office

A09 - 405
432 - Office
Rm 616

A11 - 804
432 - Office
Rm 618

Rm 614

A

B

C

D

A

B

C

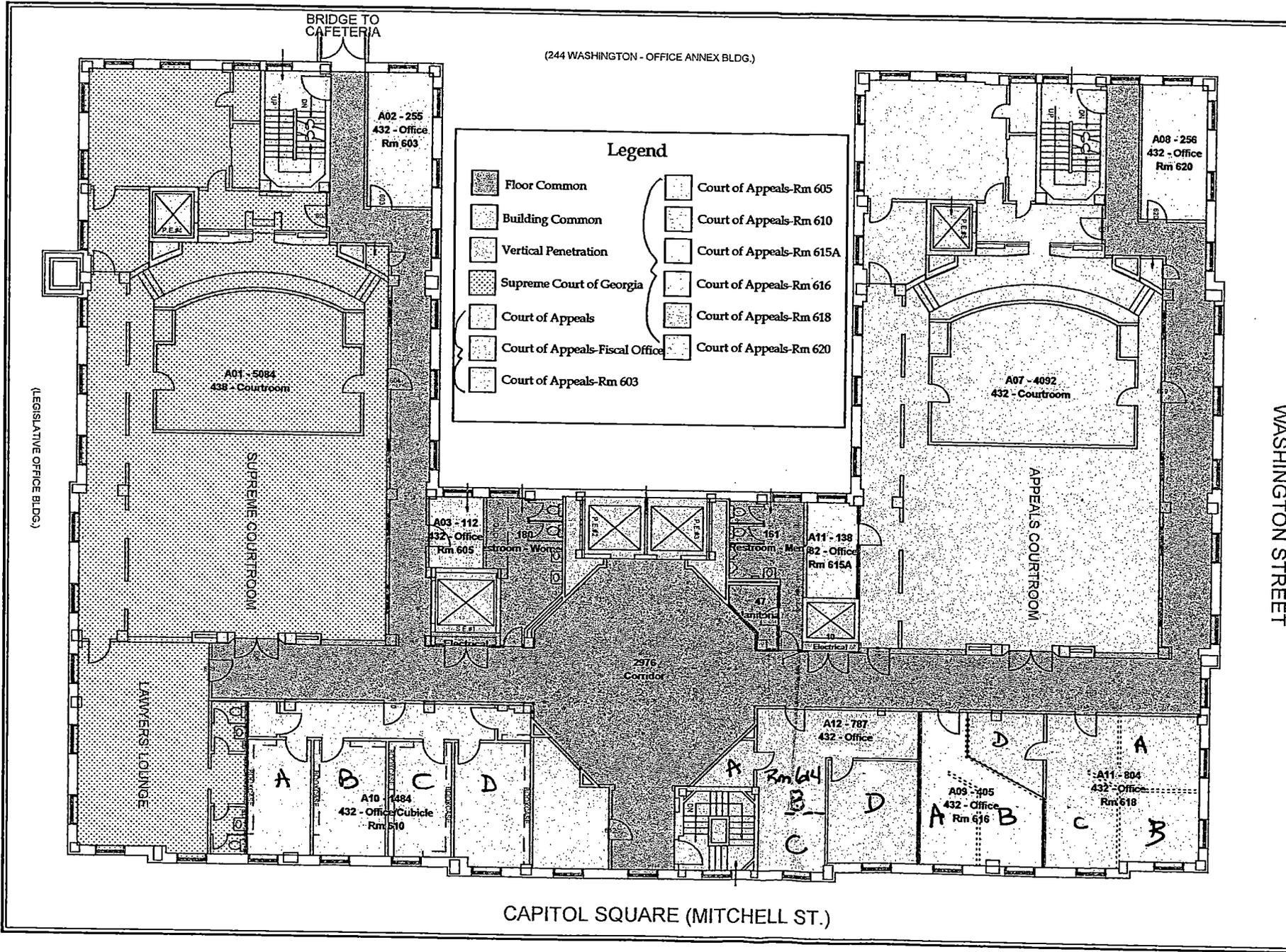
D

A

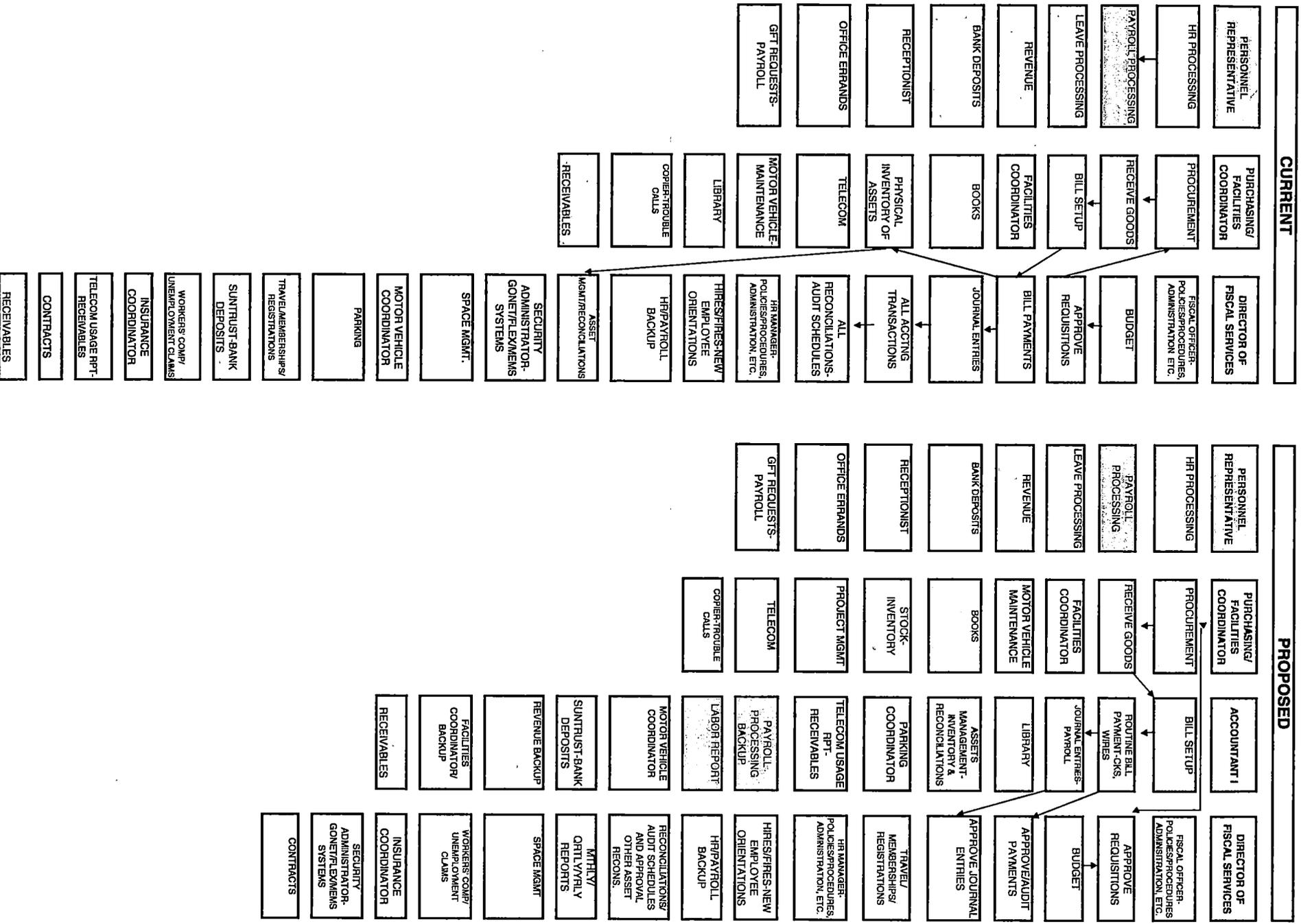
B

C

D



FISCAL OFFICE



RECOMMENDED CHANGES - FISCAL OFFICE

BETTER DISTRIBUTION OF WORKLOAD

RELIEVE STRESS OF INCREASED WORKLOAD ON FISCAL OFFICER AND PROCUREMENT POSITIONS. BETTER ALIGN DUTIES TO STRENGTHEN THE DEPARTMENT.

ALLOW DEPARTMENT TO BEGIN PROCESS OF READYING ITSELF TO TRANSITION INTO THE STATE FINANCIAL ACCOUNTING SYSTEM-PEOPLESOFT IN NEAR FUTURE.

BETTER INTERNAL CONTROL AGAINST FRAUD

CURRENTLY OUT OF NECESSITY TOO MANY SUBSEQUENT PROCESSES ARE BEING DONE BY SAME INDIVIDUAL . WOULD ALLOW BETTER BREAKUP OF SUBSEQUENT TASKS.

STRENGTHEN ASSET MANAGEMENT INTERNAL CONTROL AS INVENTORY AND ASSET ACCOUNTABILITY WOULD BE REDIRECTED TO THE ACCOUNTANT I POSITION. CURRENTLY THE PROCUREMENT POSITION IS RESPONSIBLE FOR RECEIVING THE GOODS AND ALSO TAKING THE PHYSICAL INVENTORY.

STRENGTHENS DEPARTMENT

ENHANCE DEPARTMENT BY ALLOWING ADD'L TRAINED EMPLOYEE AS BACKUP OTHER THAN THE FISCAL OFFICER TO HANDLE PAYROLL OR PURCHASING DUTIES WHEN REGULAR EMPLOYEE IS OUT.

ALLOW PROACTIVE HANDLING OF CHANGES/TASKS WITHIN FINANCIAL AREA. ENHANCE THE OPPORTUNITY FOR GROWTH & DEVELOPMENT AS FINANCIAL ACCOUNTABILITY RESPONSIBILITIES ARE RAPIDLY CHANGING AND INCREASING.

PROPOSED AMENDMENT TO IOM

CENTRAL STAFF

1. The Chief Judge shall appoint a judge as the "Judge-in-Charge of Central Staff"(hereinafter "J-I-C C.S").
2. The J-I-C C.S. shall supervise Central Staff and the Floating Staff Attorneys (hereinafter referred to collectively all as "Central Staff").
3. The J-I-C C.S. shall assign work to the employees in Central Staff, set their hours and days of work, approve vacations and continuing education, transfer employees within the department as needed, counsel, discipline, etc., and perform all and usual management functions for the department.
4. In the event of a vacancy, the J-I-C C.S. shall interview, select and hire a replacement, and notify the other judges of his or her decision within one week after the decision is made. The J-I-C C.S. may discharge an employee only for cause and only with the approval of the court in banc. In an urgent situation, the J-I-C C.S. may suspend an employee for cause without pay pending the next meeting of the court in banc.
5. If a judge is dissatisfied with the professional performance of an employee of Central Staff, that judge shall notify the J-I-C C.S. and work through the J-I-C C.S. to resolve the problem.

PROPOSED AMENDMENT TO IOM

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**COURT OF APPEALS OF GEORGIA
JANUARY ADMINISTRATIVE BANC MEETING**

Tuesday, January 17, 2006
10:30 a.m.
Third Floor Conference Room

A G E N D A

- | | | |
|------|--|-------------------------|
| I. | Call Meeting to Order | Chief Judge Ruffin |
| II. | Ascertainment of Quorum | |
| III. | Approval of Minutes of November 15, 2005 Banc Meeting | |
| IV. | Old Business | |
| | 1. Court Centennial | Chief Judge Ruffin |
| | A. Proclamation Ceremony | |
| | B. Centennial Dinner Speaker | |
| | 2. Purchase of 4th Floor Copy Machine | John Ruggeri |
| | 3. Status of E-Filing Project | John Ruggeri |
| | 4. Adoption of Court Leave Policy | Jan Kelley |
| | 5. Ceremonial Robe Selection | Chief Judge Ruffin |
| | 6. Other | |
| V. | New Business | |
| | 1. Report of Compensation Committee | Presiding Judge Andrews |
| | 2. Rejection of Briefs and Motions for
Failure to Comply with Rules | William L. Martin, III |
| | 3. Budget Surplus Memorandum | Jan Kelley |
| | 4. Court Affiliation with the National
Council of Chief Judges | Chief Judge Ruffin |
| | 5. Personnel Matters | Chief Judge Ruffin |
| | 6. Fitness Center Memberships | Holly Sparrow |
| | 7. Other | |
| VI. | Adjournment | |



Court of Appeals

Memorandum

To: Judge M. Yvette Miller

From: H. Sparrow *HS*

Subject: Centennial Committee Aquarium Tour

Date: January 13, 2006

Attached you will find my message (of December 13, 2005) to the members of the Centennial Committee announcing the Aquarium tour. I understand that you did not receive this message somehow, and, therefore, were upset that you had missed the tour. Since I did not receive a response to this message, I did not notify you of the final arrangements for the tour. Being that this event occurred in the middle of the holidays and was finalized rather quickly, it was difficult to determine who was going to be available.

I am sorry this miscommunication occurred and will make sure that any messages I am asked to send the Committee's judge members is followed up with a paper copy in the future.

cc: Chief Judge Ruffin
Bill Martin

From: Holly Sparrow
To: Anne Barnes; belle@gaaoc.us; Bill Martin; Bob McAteer; Charles.Adams@adamslaw.info; Dianne Joy; gsteelef@aol.com; J Ellington; Jeff Milsteen; John Daniel; kimberly.esmond@co.fulton.ga.us; laura@carllp.com; lendongibbs@mindspring.com; marionpopejr@hpb-law.com; martinjh@gaaoc.us; mgirth@gsu.edu; nesbitd@gaaoc.us; pryor@bmelaw.com; rfeagin@dhbb.com; rsullivan@gov.state.ga.us; whenwood@hbss.net; wkwillard@hotmail.com; Yvette Miller
Date: 12/13/2005 9:59:26 AM
Subject: Court of Appeals of Georgia Centennial Committee

Dear Centennial Committee Member,

As most of you know, the Court is considering the Atlanta Aquarium as a possible location for the Centennial Dinner next fall. Arrangements are being made for some of the Committee members to tour the Aquarium facility on Thursday, December 29, 2005 at 2:30 p.m. If you are particularly interested in assisting us with assessing the facility and are available on that day and time, please let me know so that the number of persons may be cleared for the tour.

Holly Sparrow
Deputy Administrator
Telephone: 404-651-8498

Bill The *are the items Chief Judge Ruffin & I* *discussed for Bar Meeting* *#5* *1/11/2006*

IV. Old Business

- | | | |
|----|------------------------------------|-------------------------|
| 1. | Wrap-up of Holiday Party | Chief Judge Ruffin |
| 2. | Central Staff Vote | Chief Judge Ruffin |
| 2. | Court Centennial | Chief Judge Ruffin |
| | A. Proclamation Ceremony | |
| | B. Centennial Dinner Speaker | |
| 3. | Design of New Court Seal | Presiding Judge Johnson |
| 4. | Ceremonial Robe Selection | Chief Judge Ruffin |
| 5. | Adoption of Court Leave Policy | Jan Kelley |
| 6. | Purchase of 4th Floor Copy Machine | John Ruggeri |
| 7. | Status of E-Filing Project | John Ruggeri |
| 8. | Other | |

V. New Business

- | | | |
|----|--|-------------------------|
| 1. | Court Affiliation with the National Council of Chief Judges | Chief Judge Ruffin |
| 2. | Report of Compensation Committee | Presiding Judge Andrews |
| 3. | Budget Surplus Memorandum | Jan Kelley |
| 4. | Rejection of Briefs and Motions for Failure to Comply with Rules | Bill Martin |
| 5. | Fitness Center Memberships | Chief Judge Ruffin |
| 6. | Other | |

**COURT OF APPEALS OF GEORGIA
JANUARY ADMINISTRATIVE BANC MEETING**

Tuesday, January 17, 2006
10:30 a.m.
Third Floor Conference Room

A G E N D A

- I. Call Meeting to Order Chief Judge Ruffin
- II. Ascertainment of Quorum
- III. Approval of Minutes of November 15, 2005 Banc Meeting
- IV. Old Business
 - ✓ 1. Court Centennial *Robes* Chief Judge Ruffin
 - A. Proclamation Ceremony
 - B. Centennial Dinner Speaker
 - ✓ 2. Purchase of 4th Floor Copy Machine John Ruggeri
 - 3. Status of E-Filing Project John Ruggeri
 - ✓✓ 4. Adoption of Court Leave Policy Jan Kelley
 - ✓ 5. Ceremonial Robe Selection Chief Judge Ruffin
 - 6. Other
- V. New Business
 - 1. Report of Compensation Committee Presiding Judge Andrews
 - ✓ 2. Rejection of Briefs and Motions for Failure to Comply with Rules William L. Martin, III
 - 3. Budget Surplus Memorandum Jan Kelley
 - ✓ 4. Court Affiliation with the National Council of Chief Judges Chief Judge Ruffin
 - 5. Personnel Matters Chief Judge Ruffin
 - ✓ 6. Fitness Center Memberships Holly Sparrow
 - 7. Other
- VI. Adjournment

Peachtree Athletic Club

227 Courtland Street

Located at Courtland & Harris. Next door to Sheridan on 9th Floor of Parking Garage

Hours: 5:30 a.m. to 10:00 p.m. Mon. - Thur.

5:30 a.m. to 8:00 p.m. Fri.

9:30 a.m. to 5:00 p.m. Sat. & Sun.

\$59 a month (govt. rate)

Access to all facilities including indoor pool, running track, gymnasium, racquetball & squash courts, and cardiovascular equipment.

Lockers, showers, sauna & steam rooms

Additional costs for personal training & spa treatments such as massage, waxing, etc.

GSU Fitness Center

Ordinarily open only to students, employees & alumni

Building was funded by charge to students. Limited capacity.

Alumni rate \$306 annually or \$102 semester

Only 1/3 size lockers available

No parking available

Governor granted access and fee paid by Alumni Assn.

Recently President permitted legislators to use during session

Cannot provide access to a large group, but might be able to accommodate a few judges if only a few interested and if the Law School Dean is interested in supporting it. President would have to approve. Difficulty is the large number of State Department Heads who have been interested in use.

Facilities include pool, weight room, climbing wall, basketball, racquetball, squash courts, sauna and spa, showers, etc.

**COURT OF APPEALS OF GEORGIA
JANUARY ADMINISTRATIVE BANC MEETING**

Tuesday, January 17, 2006
10:30 a.m.
Third Floor Conference Room

A G E N D A

- I. Call Meeting to Order Chief Judge Ruffin
- II. Ascertainment of Quorum
- III. Approval of Minutes of November 15, 2005 Banc Meeting
- IV. Old Business
 - 1. Court Centennial Chief Judge Ruffin
 - A. Proclamation Ceremony
 - B. Centennial Dinner Speaker
 - 2. Purchase of 4th Floor Copy Machine John Ruggeri
 - 3. Status of E-Filing Project John Ruggeri
 - 4. Adoption of Court Leave Policy Jan Kelley
 - 5. Ceremonial Robe Selection Chief Judge Ruffin
 - 6. Other
- V. New Business
 - 1. Report of Compensation Committee Presiding Judge Andrews
 - 2. Rejection of Briefs and Motions for Failure to Comply with Rules William L. Martin, III
 - 3. Budget Surplus Memorandum Jan Kelley
 - 4. Court Affiliation with the National Council of Chief Judges Chief Judge Ruffin
 - 5. Personnel Matters Chief Judge Ruffin
 - 6. Fitness Center Memberships Holly Sparrow
 - 7. Other
- VI. Adjournment



Court of Appeals

Memorandum

To: Chief Judge John H. Ruffin, Jr.

From: H. Sparrow *HS*

Subject: Centennial Committee Vote for Speakers

Date: January 4, 2006

I have tallied the preference lists sent by the members of the committee. There were 16 votes including the preferences that you gave me (for Judge William Wilson, Justice Kennedy, and Mr. Suter). The results are listed below in a priority order with "1" being the most preferred speaker.

1. Chief Justice John Roberts, Jr., U.S. Supreme Court
2. Marion Pope, Jr, retired Judge, Court of Appeals of Georgia
3. Justice Anthony Kennedy, U. S. Supreme Court
4. Jimmy Carter, former U.S. President & Governor of Georgia
5. Sam Nunn, former Senator from Georgia
6. Justice Antonin Scalia, U. S. Supreme Court
7. William Suter, Clerk, U.S. Supreme Court
8. Judge J. William Wilson, U.S. District Judge, Eastern District of Arkansas



Court of Appeals

Memorandum

To: Chief Judge Ruffin
From: Judge Mikell
Subject: Central Staff Vacant Position
Date: January 16, 2006

INTERNAL

I recommend that the court hire David Payne for the vacancy in our Central Staff.

I attach his resume. There were twenty-four (24) applicants, of whom I interviewed twelve(12). I thought Payne was the “best and the brightest,” partly because of his impressive academic credentials. He graduated with honors from a good undergraduate college and from an excellent law school. He has a Ph.D degree but, more importantly, has demonstrated an ability to write by publishing several articles and one book.

I cross-examined him to determine whether he really wants a career with us or whether he might return to academia. He convinced me that he will be a hard-working, long-term employee. The other finalists were John A. Earles , Glen Hollingshed, Clyde Feil, and John Richards, Jr.

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