



COPY

Court of Appeals

Memorandum

To: Chief Judge J.D. Smith
From: William L. Martin, III
Subject: Official Visitors of the Judicial Branch of Ghana
Date: April 14, 2004

Attached please find a scheduled I received from Rich Reaves regarding the judges from Ghana who will be visiting the Court on May 27th. If you will notice on Page 3 of the Itinerary, the highlighted portion, the judges are scheduled to attend a Mass Swearing-In and then meet with the Court of Appeals around 11:00 a.m.

While the judges from Ghana will still be here on the 27th, it is undetermined if the Mass Swearing-In will be held on the 27th. I have been informed by Sherie Welch that four of the justices have conflicts on that date. Right now, she, Rich Reaves and Nathan Wheat of the Younger Lawyers Section are discussing the afternoon of May 17th.

As soon as I get more definite information, I shall advise you.

Thank you.

/ld
Attachment

**International Judicial Training Program:
For Improving Judicial Administration,
Especially Designed For Officials from the
Judicial Branch of Ghana**

May 17, 2004 - May 28, 2004

[* = confirmed speaker; # = speaker or activity to be arranged]

Day 1 - Sunday, May 16, 2004

Arrive in Georgia, and rest in Athens: receive **Course Overview** and handout materials
*{space and materials distribution arrangements by Dean Rusk Center *}*

Day 2 - Monday, May 17, 2004

Morning (9 - 12) - in Athens, GA, for **Introductory Session**: welcome (by Lumpkin Law School, by UGA, by Dean Rusk Center), with focus of commentary upon: (i) American legal education, (ii) admission to the bar, and (iii) law practice supervision, as well as (iv) continuing lawyer education. Tour of Law School, including courtrooms, law library, classrooms, and electronic reference databases {addressing: appropriate teaching tools and techniques, including technology and clinical trial as well as moot court training}

*{arrangements: space by ICJE * and speaker by Dean Rusk Center *}*

Afternoon (12 - 1) - in Athens, GA, with lunch at UGA Student Center

*{food service arrangements by ICJE *}*

Afternoon (1 - 3) - in Athens, GA, for guided **Tour of UGA**, the University of Georgia

*{tour arrangements by Dean Rusk Center *}*

Afternoon (3 - 5) - in Athens, GA, for presentation and discussion on modern American **Judicial Administration**, including Court Administration, Judicial Councils, Judicial Education, Procedural Rules of Court, and the State Supreme Court's Supervisory Role, {addressing: managing workload delay, resource allocation, system technology, personnel training} presented by Atty. Rich Reaves *

*{space and speaker arrangements by ICJE *}*

Evening (7 - ???) - in Athens, GA, watch the movie "Civil Action"

Day 3 - Tuesday, May 18, 2004

Morning (9 - 12) - in Athens, GA, for presentation and discussion of **Georgia's Courts & the American Court System**, an overview and comparison of subject matter jurisdiction, administrative structure, and functional inter-relationships, presented by Retired Chief Magistrate Michael Coleman *

*{space and speaker arrangements by ICJE *}*

Afternoon (12 - 1) - in Athens, GA, lunch "on your own" at UGA Student Center

Afternoon (1 - 4) - in Athens, GA, for presentation and discussion of the economics of litigation and **Access to Justice**, using as context the popular book and movie CIVIL ACTION, {addressing: access to justice as an aspect of judicial reform and of the economics of social class} presented by Prof. Alex Scherr *

*{space and speaker arrangements by ICJE *}*

Day 4 - Wednesday, May 19, 2004

All Day (must leave Athens no later than 8:00 a.m.) - to Gwinnett County, GA, for **Observation of an Integrated Justice Center** and interviews with pertinent court officials and personnel, covering: appropriate dispute resolution; trial courts (municipal, magistrate, probate, juvenile, state, superior), addressing: alternative dispute resolution, managing trial delay, technology impacting trial methods, courthouse security, jury and trial records management

*{arrangements: space, speaker and food service by ICJE * and transport by Dean Rusk Center}*

Day 5 - Thursday, May 20, 2004

Morning (9 - 12) - in Athens, GA, for presentation and discussion on **Judicial Education in the USA**, the administrative structures and norms of practice for basic and continuing education of judges and court personnel, presented by Atty. Rich Reaves *

*{space and speaker arrangements by ICJE *}*

Afternoon (12 - 1) - in Athens, GA, lunch "on your own" at UGA Student Center

Afternoon (1 - 5) - in Athens, GA, for site visit and presentation, demonstration and discussion on "**DUI - Drug Court, in Clarke County State Court**", by Atty. Rich Reaves, focusing on "problem-solving" courts, & Judge Kent Lawrence, focusing on the Clarke County experience

*{space and speaker arrangements by ICJE *}*

Day 6 - Friday, May 21, 2004

All Day (must leave Athens no later than 7:00 a.m.) - to Atlanta, GA, to observe proceedings in **Specialized Trial Courts** (e.g., drug court, family court including appropriate dispute resolution, community court, environmental court, mass tort litigation court, or administrative law court)

{arrangements: space and speakers by ICJE # and transport by Rusk Center; lunch "on your own" at the Underground Atlanta Food Court}

Day 7 & Day 8 - Saturday, May 22, 2004, & Sunday, May, 23, 2004

All Day - in Athens, GA, or Atlanta, GA, rest, relaxation, and travel to local or regional, historical, commercial and cultural sites

*{arrangements by Dean Rusk Center *}*

Day 9 - Monday, May 24, 2004

Morning (8 - 12) - in Athens, GA, for observation (must be on site by 8:15 a.m.) of **Jury Selection and Trial Presentation** in State Court of Clarke County, with aid from Retired Chief Magistrate Michael Coleman *

All Afternoon (must leave Athens no later than 11:30 a.m.) - to Atlanta, GA, to observe GA Court Information Sharing Collaborative #2, in process (1:00 - 8:00 p.m., including dinner)

*{arrangements: space, speaker and food services by ICJE * transport by Dean Rusk Center *}*

Morning (9 - 12) - in Athens, GA, recess for rest from late return on Monday night

Afternoon (12 - 1) - in Athens, GA, lunch "on your own"

Afternoon (1 - 5) - in Athens, GA, for observation of other local courts (e.g., juvenile court, magistrate court, municipal court and superior court) followed by Q&A sessions with available judges, including Retired Chief Magistrate Michael Coleman *

{arrangements by ICJE #}

Day 11 - Wednesday, May 26, 2004

Morning (9 - 12) - in Athens, GA, for presentation on **Dispute Resolution Techniques and The Economy**, the relationship between rule of law and economic growth, including the impact of litigation and arbitration on dispute resolution and economic activity, presented by Associate Dean Gabriel Wilner *

*{space and speaker arrangements by ICJE *}*

Afternoon (12 - 1) - in Athens, GA, lunch "on your own" at the UGA Student Center

*{food service arrangements by ICJE *}*

Afternoon (1 - 4) - in Athens, GA, for presentation on **Judicial Ethics, Demeanor and Professionalism**, utilizing the GA Code of Judicial Conduct and training materials and exercises used with GA judicial branch officers, addressing: anti-corruption and judicial comportment, presented by Atty. Rich Reaves *

{space and speaker arrangements by ICJE}*

Day 12 - Thursday, May 27, 2004

All Day (must leave Athens no later than 7:30 a.m.) - in Atlanta, GA, for tour and visit with judges of Georgia Supreme Court [9:00 a.m.], swearing in of Younger Lawyers [10:00 a.m.], Georgia Court of Appeals [11:00 a.m.], with lunch "on your own" at Twin Towers Cafeteria [noon], followed by guided tour of the State Capitol Building [1:00 p.m.], completed by tour of Martin Luther King, Jr., National Historical Monument [2:30 p.m.]

*{arrangements: space, speakers and tour by ICJE * and transport by Dean Rusk Center *}*

Day 13 - Friday, May 28, 2004

Morning (9 - 12) - in Athens, GA, for presentation on (topics of choice to participants) #

*{space and speaker arrangements by ICJE *}*

Afternoon (12 - 6) - recess for personal pursuits

Evening, 6:30 p.m. - Graduation & Dinner

*{space, speaker and food service arrangements by Dean Rusk Center *}*

Day 14 - Saturday, May 29, 2004

Prepare for departure and depart



STATE OF GEORGIA
OFFICE OF THE GOVERNOR
ATLANTA 30334-0900

Sonny Perdue
Governor

MEMORANDUM

TO: Agency Heads

FROM: Governor Sonny Perdue *Sonny Perdue*

RE: **Public Employee Recognition Week: "A Salute to Service"**

DATE: April 15, 2004

May 2-8, 2004 is National Public Employee Recognition Week. This occasion gives us the opportunity to recognize, celebrate and show appreciation to state employees for the work they do for the citizens of this great state.

On May 5, there will be a luncheon and ceremony to honor state employees who have recently met milestones of 40 years of service, those who have made award-winning suggestions through the statewide Employee Suggestion Program, and those who have been selected to receive the "Governor's Award of Excellence" for outstanding performance in one of the following award categories: customer service, leadership, community service, teamwork, innovations, safety and heroism. The ceremony will be held at 12:00 p.m. in the Floyd Room, James H. "Sloppy" Floyd Building, 20th Floor West Tower, 2 Martin Luther King Jr. Drive, Atlanta, Georgia.

In keeping with the spirit of the occasion, I am encouraging all state agencies to observe this week by sponsoring recognition activities that will honor and pay tribute to our exemplary workforce. These celebrations will not only afford us the opportunity to acknowledge state employees, but also offer an ideal opportunity to heighten the public's awareness of state government workers and the quality of services they provide.

Thank you for taking the time to express your appreciation for our state government's most valuable resource and greatest asset, its employees.

SP:lh