

The Court of Appeals
Office of the Clerk
47 Trinity Avenue
Suite 501
Atlanta, Georgia 30334

HOLLY K. O. SPARROW
CLERK/COURT ADMINISTRATOR

(404) 656-3450
sparrowh@gaappeals.us

November 16, 2012

Lorraine Sanchez Hayes, Esq.
1015 Tyrone Road • Suite 620
Tyrone, Georgia 30290

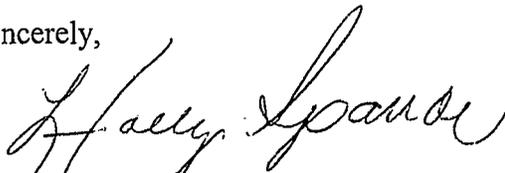
Dear Ms. Hayes:

A review of our records reveals that although you submitted an Application for Admission to practice in the Court of Appeals of Georgia, you did not attend the November 16, 2012 Georgia State University College of Law swearing-in ceremony. If you still wish to be admitted, please bring your updated Admission Application with you so you can be sworn in at the Court, sign the Attorney Roll after you have been administered the Oath, and pay the ten dollar (\$10) reprinting fee for your certificate. If you do not do so by January 11, 2013, your application will be discarded.

Should you wish to apply later, you will have to resubmit the application with two signatures of members of the bar admitted to this Court and again pay the regular thirty dollar (\$30) fee for admission.

If you have any questions, please call the clerk's office at the number above.

Sincerely,



Holly K.O. Sparrow
Clerk/Court Administrator
Court of Appeals of Georgia

HKOS/ld

Court of Appeals

Admission Application

State of Georgia Bar Number: 340070 Superior Court of COBB County
Date Admitted: 5/1996 JSA

The petitioner, having been regularly admitted and licensed to practice law in the superior courts of this State, and being a member in good standing of the State Bar of Georgia, respectfully applies for admission to the bar of this Court.

Last Name: Hayes First Name: Lorraine Middle Name: Sanchez

Signature: *Lorraine S Hayes*

Business Address: 1015 Tyrone Road, Suite 620
Tyrone, GA 30290

We hereby certify that we are members of the bar of the Court of Appeals of Georgia, that we know the above applicant personally and that her/his private and professional character is good.

Bar Number: ~~340070~~ 340329 Printed Name: Rudjard M. Hayes
Signature: *Rudjard M Hayes* ←

Bar Number: 701190 Printed Name: SKYLER A. TAYLOR
Signature: *SKYLER A. TAYLOR* OK

Attorney Roll

(Please sign after the Oath has been administered)

FOR CLERK'S OFFICE USE ONLY

Date of Admission: _____

Admission by: In Court _____ Judge _____ Clerk _____

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On behalf of the judges and the staff of the Court of Appeals of Georgia, I want to congratulate you on your personal and professional achievements and welcome you to the Bar of the Court of Appeals of Georgia. While our rules prohibit direct contact by attorneys with judges and their staffs about cases pending before the Court, or which may come before the Court, you are free to contact the clerk's office about rules, procedures or any other questions you may have. The main number at the clerk's office is (404) 656-3450 and my direct line is (404) 651-8498.

The clerk's office of the Court of Appeals of Georgia is located at Suite 501, 47 Trinity Avenue, S.W., Atlanta, Georgia 30334. Our office hours are from 8:30 a.m. until 4:30 p.m., Monday through Friday, excluding legal holidays. We have a drop box located at the street level entrance for after hours filings which cannot be e-filed. While we close at 4:30 p.m., the Georgia Building Authority generally does not lock the building until 5:00 p.m. Any documents placed in the drop box between 4:30 and 5:00 p.m. will be retrieved the following business day and docketed to the previous business day. Any filings which require a filing fee must be accompanied by the filing fee. We suggest you use a check rather than cash when filing in the drop box.

Electronic filing of documents is available at the Court of Appeals. The Court has implemented a new case management system which permits most filings to be e-filed and permits the Court to distribute its opinions, as well as orders, electronically to you.

Our current rules and announcements can be seen at the Court's web site at: www.gaappeals.us. The Court web site also has additional information about the judges, directions to the Court, e-filing, suggested Standards of Review, caseload statistics, and other hyper links you may find useful. The Court's website also has a link entitled "Ask the Clerk". You are free to e-mail me any questions or suggestions you may have, and of course, you may call me if you like.

We hope that your practice in the Court of Appeals of Georgia will be both professionally and personally rewarding to you. The clerk's office is happy to assist you in any way we can and we welcome your comments and criticisms.

Sincerely,



Holly K.O. Sparrow
Clerk/Court Administrator
Court of Appeals of Georgia

HKOS/ld